MINUTES (Unconfirmed) IEEE 802 LMSC
EXECUTIVE COMMITTEE MEETING, Rev. 0

Prepared by John D'Ambrosia, IEEE 802 LMSC Recording Secretary

Tuesday, February 4, 2014 – 1:00 pm
All times Eastern Standard Time (EST)

Teleconference

EC members (Or their representatives) present:
Paul Nikolich –   Chair, IEEE 802 LAN/MAN Standards Committee
Pat Thaler –   1st Vice Chair, IEEE 802 LAN/MAN Standards Committee (showed up approximately 1:20pm)
James Gilb –   2nd Vice Chair, IEEE 802 LAN/MAN Standards Committee,
                    Chair, IEEE 802.24 Smart Grid TAG
Clint Chaplin   Treasurer, IEEE 802 LAN/MAN Standards Committee
Jon Rosdahl –   Executive Secretary, IEEE 802 LAN/MAN Standards Committee
John D'Ambrosia –   Recording Secretary, IEEE 802 LAN/MAN Standards Committee
David Law -   Chair, IEEE 802.3 Ethernet Working Group (arrived at 2:15pm)
Bruce Kraemer –   Chair, IEEE 802.11 – Wireless LAN Working Group
Bob Heile –   Chair, IEEE 802.15 – Wireless PAN Working Group
Roger Marks –   Chair, IEEE 802.16 – Broadband Wireless Access Working Group
Mike Lynch   Chair, IEEE 802.18 – Regulatory TAG
Steve Shellhammer   Chair, IEEE 802.19 – Wireless Coexistence Working Group
Subir Das –   Chair, IEEE 802.21 – Media Independent Handover Working Group
Apurva Mody –   Chair, IEEE 802.22 – Wireless RANs Working Group

Nonvoting EC members present:
Geoff Thompson   Member Emeritus (nonvoting)

EC members absent:
Tony Jeffree –   Chair, IEEE 802.1 – HILI Working Group

Nonvoting EC members absent:
John Lemon –   Chair, IEEE 802.17 – Resilient Packet Ring Working Group
Max Riegel -   Chair, OmniRAN EC Study Group
R. Canchi   Chair, IEEE 802.20 – Mobile Broadband Wireless Access Working Group

Others
Adrian Stephens, Intel
Kathryn Bennett, IEEE Staff,
Christina Boyce, IEEE Staff
Dawn Slykhouse, Face-to-Face
Michelle Turner, IEEE Staff
Walter Pienciak, IEEE Staff
Kathryn Berger, IEEE Staff
Michelle Turner, IEEE Staff
Soo Kim, IEEE Staff
Dawn Slykhouse, Face-toFace
Greg Martini, IEEE-Staff
Karen McCabe, IEEE Stafff
Anthony Chang, Vice-Chair, IEEE 802.21 – Media Independent Handover Working Group
Buzz Rigsbee, Independent

Agenda - https://mentor.ieee.org/802-ec/dcn/14/ec-14-0001-02-00EC-802-ec-interim-telecon-agenda-feb-4-2014.xlsx

v03		DRAFT AGENDA - IEEE 802 LMSC EXECUTIVE COMMITTEE INTERIM TELECON			
		Tuesday 1:00PM-3:00PM ET, February 4, 2014			
Key:		ME - Motion, External, MI - Motion, Internal, DT- Discussion Topic, II - Information Item			
		Special Orders			
		Category (* = consent agenda)			
1.00		MEETING CALLED TO ORDER	Nikolich	1	01:00 PM

Meeting called to order at 1:01 pm / 1:10

- Recording Secretary noted that email was sent by Tony Jeffree, indicating he will be unable to participate on the call, and that Glenn Parsons, 802.1 Vice-Chair, would be representing 802.1
- Subir will be leaving at 2:15 and will be transferring voting authority to Anthony Chang
- Pat Thaler will be arriving late

1.01	MI	APPROVE OR MODIFY AGENDA	Nikolich	5	01:01 PM

Time: 1:10

Agenda Modifications -
- Chair added an item (13.02) to address "feedback on 22JAN2014 meeting notes"

*Motion #1	Motion to approve agenda as amended.
Moved	D'Ambrosia
Second	Gilb
Results	Approved by voice vote without objection
Motion	Passes
Reference	Item 1.01

Updated agenda – https://mentor.ieee.org/802-ec/dcn/14/ec-14-0001-03-00EC-802-ec-interim-telecon-agenda-feb-4-2014.xlsx

v04		DRAFT AGENDA - IEEE 802 LMSC EXECUTIVE COMMITTEE INTERIM TELECON			
		Tuesday 1:00PM-3:00PM ET, February 4, 2014			
Key:		ME - Motion, External, MI - Motion, Internal, DT- Discussion Topic, II - Information Item			
		Special Orders			
		Category (* = consent agenda)			
1.00		MEETING CALLED TO ORDER	Nikolich	1	01:00 PM
1.01	MI	APPROVE OR MODIFY AGENDA	Nikolich	5	01:01 PM
1.02	II	Announcements from the Chair	Nikolich	4	01:06 PM
2.00	II	Report: Nov EC Action Item Summary	D'Ambrosia	2	01:10 PM
3.00	II	Next Gen Publishing System status update	Stephens/Penciak?	3	01:12 PM
4.00	DI	EC Leadership workshop action item review	Stephens	15	01:15 PM
5.00	II	Report: March 2013 Beijing Meeting Plan Status	Rosdahl	7	01:30 PM
6.00	MI	Motion: Confirm approval of March 2016 venue contract	Rosdahl	10	01:37 PM

7.00	II	STATUS: March 2015 venue Bids (Barcelona/Berlin)	Rosdahl	6	01:47 PM
8.00	II	RFP progress report	Rosdahl	2	01:53 PM
9.00	DI	Feedback from WebEx Pilot	EC members/Bennett	5	01:55 PM
		--Good/fair/indifferent/poor?			02:00 PM
		--On or OFF?			02:00 PM
10.00	DI	Marketing Mission Statement	D'Ambrosia	10	02:00 PM
		https://mentor.ieee.org/802-ec/dcn/14/ec-14-0006-01-00EC-proposal-marketing-mission-statement.pptx			02:10 PM
11.00	DI	2013 stds DVD content error	D'Ambrosia	5	02:10 PM
12.00	DI	Rule change: Reciprocal Credit and WG Chair Session Credit	Gilb	30	02:15 PM
13.00		AOB	EC members	5	02:45 PM
13.01	DI	Technical Interchange with Snacks and Beverages - July 2014	Thaler	5	02:50 PM
13.02	II	Informal meeting notes from Dec 2013	Nikolich	5	02:55 PM
14.00		Adjourn	Nikolich		02:55 PM

1.02	II	Announcements from the Chair	Nikolich	4	01:06 PM

Time: 1:12

Chair asked if there are any changes of affiliation. – none

2.00	II	Report: Nov EC Action Item Summary	D'Ambrosia	2	01:10 PM

Time: 1:12

D'Ambrosia reviewed action items -
- Item 3.001 Nikolich Action item to send out announcement regarding election procedures for IEEE 802
  - That was completed
- Item 4.02 Rosdahl Review security of Istanbul
  - No update at this time.
- ACTION ITEM FOR ALL EC MEMBERS: Chair asked everyone to forward the email regarding the elections. Recording Secretary reminded everyone regarding letters of affiliation and endorsement

3.00	II	Next Gen Publishing System status update	Stephens/Penciak?	3	01:12 PM

Time: 1:14

Stephens gave verbal update. Working with Walter / Christina. Target is to have a demonstration system of next generation system during March. Location is TBD, but was suggested at IEEE-SA meeting at end of March. Expert users would have exposure to system to make initial comments.

Andrew, Pete Anslow, James Gilb, Norm Finn are expert users from IEEE 802 who will participate in review of demo system.

Action Item - SA / Pienciak present status at March 2014 Plenary

Action Item – Stephens add Gilb to 802 "List of Reviewers"

4.00	DI	EC Leadership workshop action item review	Stephens	15	01:15 PM

Time: 1:19

Stephens reviewed action items, and updated accordingly. Updated file - https://mentor.ieee.org/802-ec/dcn/13/ec-13-0065-00-00EC-nov-2013-ec-workshop-notes.doc

Action Item 4.0 (Ref WS12-16)– Stephens / Thompson - work on IT communications mechanism

Action Item 4.0 (Ref WS12-16) Thaler will issue IETF RFC 4441rev prior to March plen session

5.00	II	**Report: March 2013 Beijing Meeting Plan Status**	**Rosdahl**	7	**01:30 PM**

Time: 1:56pm

Rosdahl gave verbal update. Copy of draft room plan has been provided to all WG Chairs

IoT – Rosdahl asked if this should be a tutorial. Gilb indicated that it was announced already for Tuesday night, and wants to keep it at that time. Rosdahl noted need to know how big the attendance will be, in order to prepare the room accordingly. Rosdahl confirmed that 802.11 will be having a meeting Tuesday evening as well. It was noted that the IoT is not a tutorial session. Meeting to be left at Tuesday 6pm to 7:30pm.

Ongoing efforts to get a meeting sponsor. Looking at ways to improve budget scenario. Discussion regarding not doing social to alleviate budgetary concerns.   There was support for not doing a social. If no social, then additional meeting time could be utilized, and Rosdahl confirmed we could use hotel meeting rooms.

Straw poll by Chair – does anyone object to not having a social if we have to pay for it – No objections.

Decisions has to be made prior to 30 day notification of meeting announcements. If no sponsor found by Feb. 14, Wed social will be cancelled..

6.00	MI	**Motion: Confirm approval of March 2016 venue contract**	**Rosdahl**	10	**01:37 PM**

Time: 2:10pm

Rosdahl presented the following slide

Proposed Future Venue for IEEE-802 March 13-18, 2016 Plenary Session
Sands Venetian Macau Hotel & Conference Center, Macau, PRC

- Meeting Rooms: 40++ (~65 with all breakouts), all excellent quality
- Guaranteed Function Space Cost: **$0, all included with Room Block proposed**
- AV Provided: Yes, with Hi-Resolution LCD Projectors and Mics (included in DDR)
- Network : All fiber distribution with Enet jacks, ≥1Gb/s in all meeting areas
- Option Dates: March 13-18, 2016 | Est Reg Fee: **$500/$600/$800** w/ $300 surcharge
- Guestroom Block: 600+ (700 initial) (>3,000 RmNts total)
- Recommended Hotel: Sands Venetian Macau Hotel & Conference Center
- Early-bird Rate: 1,550 MOP (=$190US) +15% svc+tax, up to 40% of block by 1/29/2016
- Std Room Rate: 1,750 MOP (=$220US) +15% svc+tax, ≥50% of block after 1/29/2016
- Budget (@Holiday Inn nextdoor): 1,000 MOP (=$125US)+15% svc+tax ≥10% of block
- Full Daily Delegate Rate(DDR): 750 MOP/day (=$96US) +10% svc, includes buffet breakfast, 3-course, 3-entrée choice buffet lunch, AM & PM Breaks, and all AV svcs.
- Airports: Macau International (MFM), or Hong Kong International (HKG)
- Airport Transfers: @MFM: free shuttle, 5 min, @HKG: 40 min ferry + free shuttle-bus
- Business Currency & Estimated Exchange Rate: $1.00 US = 7.98 MOP
- Incentives (Government, Trade, Tourism, Sponsors, etc.): Yes, est. amounts ~$250K.
- Contract Terms & Subsidies are still in negotiation. We expect net positive surplus.

No formal proposal at this time. (Check with Jon)

Action – postponed at this time.

In line with expectations and expressed desires.

Motion would have addressed approval of contract. Review / Interpretation of rules needed to address if motion for approval of contract is necessary.

From Rules - Venue contract summary is presented for approval.

Action Item – Rosdahl to present summary for Mar 2016 Plenary to EC for approval at Mar 14 plenary

Subir left meeting at 2:17pm. Anthony Chang to take over.

7.00	II	STATUS: March 2015 venue Bids (Barcelona/Berlin)	Rosdahl	6	01:47 PM

Time: 2:18

Rosdahl gave update of upcoming property review. In Barcelona, meeting space separate from hotels. Meeting would be similar to how the Geneva meeting was held.

Gilb meeting designee for 2017.

Action Item: Rosdahl / Gilb to bring March 2015 recommendation for consideration in March.

8.00	II	RFP progress report	Rosdahl	2	01:53 PM

Time: 2:22 pm

Rosdahl – nothing to report at this time.

Action item: Rosdahl to issue RFP.   Date tbd

9.00	DI	Feedback from WebEx Pilot	EC members/Bennett	5	01:55 PM
		--Good/fair/indifferent/poor?			02:00 PM
		--On or OFF?			02:00 PM

Time: 2:22 pm

Andrew Stephens provided input. With upcoming end of pilot program, issue is not being pushed. General conversation and further input was provided.

Feedback on pilot program was provided to the directors, and work on a cost recovery model is underway. In the pilot program there were 15 groups were using the tool. Monthly and per minute fees are part of it. Not in the IEEE-SA's best financial interest to roll-out a free program.

Christina has been asked to get a proposal back within 3 months. Caution was raised about lower cost alternatives to WEBEX.

Action Item: Boyce – present results from SA "cost recovery model" deliberations, due 04MAY2014

10.00	DI	Marketing Mission Statement	D'Ambrosia	10	02:00 PM
		https://mentor.ieee.org/802-ec/dcn/14/ec-14-0006-01-00EC-proposal-marketing-mission-statement.pptx			02:10 PM

Time: 2:40
DÁmbrosia presented the following slides

March 2013   doc.: IEEE 802-EC-14/006/r0

Proposal – Marketing Mission Statement

Date: 2014-01-30

Authors:

Name	Affiliations	Address	Phone	email
John D'Ambrosia	Dell			jdambrosia@ieee.org

Submission   Slide 1   John D'Ambrosia, Dell

Abstract

Action Item:

WS13-11: Create a mission statement: 1) For marketing activity; 2) For 802

Observation: Creation of a marketing mission statement requires the creation of a mission statement for 802

This presentation presents thoughts on a strawman for an 802 mission statement.

Leverages conversations with Paul Nikolich

Proposed Mission Statement:

IEEE 802 LMSC's mission is to produce high quality, market relevant, packet network interoperability standards

Supporting text should explain the following –
- individual / industry driven
- part of an overall complex system of network technology, standards, product and service providers
- ongoing & evolving
- utilizes a fiercely democratic, open & transparent process to ensure fairness
- strive to collaborate with partner entities, including
  - component, system, and network end-users, consumer endpoint
  - network suppliers, endpoint
  - other IEEE Sponsors & SDO Entities
  - other industry entities
- variety of mediums (cu, optical, wireless) & reaches from 0 to 40km
- bottoms-up driven, NOT top-down driven

Marketing for IEEE 802

- **Goal** - raise awareness of IEEE 802 to encourage participation by new individuals & entities
- **Mission**
  - Promote the mission of IEEE 802
  - Present a cohesive view to the world outside of IEEE 802
  - Supporting, not driving the marketing of individual work groups
  - Promote activities that span multiple (3 or more?) working groups

Submission   Slide 4   John D'Ambrosia, Dell

General support for what was proposed.

Input – need to provide guidance on what area IEEE 802 addresses as part of the stack.

Action Item – D'Ambrosia to prepare a marketing mission supporting document, and a set of action items in support of this activity. To present @ March 2014 Plenary.

11.00	DI	2013 stds DVD content error	D'Ambrosia	5	02:10 PM

Time: 2:43pm

DÁmbrosia gave a verbal update. During the preparations for the 2014 electronic media edition, the password given to the Recording Secretary to download documents the account was set up incorrectly, as it used the Recording Secretary's company name as the account subscriber instead of using 802 as the subscriber. This resulted in a number of the new standards that were downloaded this year, where the noted authorized license was limited to the Recording Secretary's employed.

D'Ambrosia and Nikolich are working with the IEEE-SA to obtain letters for IEEE 802 and Recording Secretary's employer to correct this situation.

12.00	DI	Rule change: Reciprocal Credit and WG Chair Session Credit	Gilb	30	02:15 PM

Time: 2:46pm

Gilb summarized rules to address reciprocal credit . Gilb to discuss further on EC reflector. Gilb noted EC 13-0051 for people to review for current limitations for people to review.

Action Item: Gilb to defer discussion of Reciprocal Credit to EC reflector and summarize results at March P&P mtg, implement at July 2014 Plenary

13.01	DI	Technical Interchange with Snacks and Beverages - July 2014	Thaler	5	02:55 PM

Time: 2:49pm.

Thaler showed the following:

TIWSAB – Technical Interchange with Snacks and Beverages

- When: July 16, Wednesday at the July Plenary – 6 to 8 PM
  - Or 6:30 – 8:30 PM
- Proposed Topic: Emerging Applications
  - Example application areas – E-health, Connected Vehicles, Connected Home, IoT
- Logistics
  - Snacks and drinks available in foyer/break area – to bring into meeting
  - Tutorial set up for meeting room
- Meeting Schedule
  - 1 hour for acquiring F&B and chatting
  - 1 hour tech session (30min pres & 30 min Q&A)
- Preparation Schedule
  - Announce call for presentations – Closing Meeting March 2014 Plenary
    - Announced that up to 3 topics to be selected for consideration
  - May 1 – Proposed Abstracts Due
  - May 30 – Selected abstracts announced.
  - July 2 – presentations Due
    - Maximum number of slides to be determined from # of selected topics
  - July 16 – Event

Discussion

- Discussion regarding start time of event. People had differing views on the start point.
- Look at defining potential outcomes of meeting.

Action Item – Thaler – add "objectives" text to information on TIwSB

13.02	II	Informal meeting notes from Dec 2013	Nikolich	5	02:55 PM

Time: 2:58pm

Nikolich gave verbal update of his posting of minutes of informal meeting, and is requesting feedback. See
https://mentor.ieee.org/802-ec/dcn/14/ec-14-0007-00-00EC-22jan2014-ec-notes.pdf

13.00		AOB	EC members	10	02:45 PM

Time: 3:00pm

No one brought up any items.

14.00		Adjourn	Nikolich		03:00 PM

Time: 3:00pm

Chair reminded all EC members to issue notice to their groups of the upcoming elections.

Meeting adjourned.

Action Items Summary

Item 4.0 (Ref WS12-16)   Stephens / Thompson - work on IT communications mechanism

Item 4.0 (Ref WS12-16)   Thaler will issue IETF RFC 4441rev prior to March plen session

Item 4.0 (Ref WS12-16)   McCable - confirm interest from IETF on developing a MOU what the essential terms&conditions may be

Item 4.0 (Ref 13-02) -   Marks/ Chaplin – complete WG ballot notice action

Item 5.0 -   Rosdahl to send out announcement to EC Reflector regarding decision on March 14 Social.

Item 6.0 -   Rosdahl to present summary for Mar 2016 Plenary to EC for approval at Mar 14 plenary

Item 7.0 -   Rosdahl / Gilb to bring March 2015 recommendation for consideration in March.

Item 8.0 –   Rosdahl to issue RFP.   Date tbd

Item 9.0 -   Boyce - present results from SA "cost recovery model" deliberations, due 04MAY2014

Item 10.0 -   D'Ambrosia to prepare a marketing mission supporting document, and a set of action items in support of this activity. To present @ March Plenary.

Item 12.0 -   Gilb to defer discussion of Reciprocal Credit to EC reflector and summarize results at March P&P mtg, implement at July 2014 Plenary.

Item 13.01 -   Thaler – add "objectives" text to information on TIwSB

Motions Summary

*Motion #1	Motion to approve agenda as amended.
Moved	D'Ambrosia
Second	Gilb
Results	Approved by voice vote without objection
Motion	Passes
Reference	Item 1.01