IEEE 802.1
Interim Meeting

Hiroshima, Japan
January 2019
Event

Meeting dates
January 14, 2019-January 18, 2019

Venue and location
Hiroshima Oriental Hotel in Hiroshima
6-10, Tanakamachi, Naka-ku, Hiroshima, Japan 730-0026

Booked rooms are available on September 19, 2018(JST).

Please note: Check in starts from 2:00 p.m..

On your day of departure, you have time to leave your room until 11:00 a.m..

Early check-in and late check-out costs a thousand yen per.
Meeting registration

Registration has to be done via website:
https://www.regonline.com/builder/site/?eventid=2235732

Registration Fees

- Early bird registration
  USD 700
  Open on September 19 until November 16, 2018 (PST)

- Standard registration
  USD 800
  From November 17, 2018 to January 4, 2019 (PST)

- Late/on Site registration
  USD 900
  Open after January 4, 2019 to January 18, 2019 (PST)

The registration fee covers meeting fee, refreshments, coffee breaks, lunch, social event and Wi-Fi.

Note: The registration fee includes VAT.
Fee will be independent from staying at the meeting hotel.

Registration payment policy
Registration is payable through a secure website and requires a valid credit card for the payment of the registration fee; cash and checks are NOT accepted for registration.

Any individual who attends any part of the IEEE 802.1 Interim Meeting must register and pay the full session fee. Session registrations are not transferable to another individual or to another interim session.
Cancellation policy for Registration Fee
If you register for the IEEE 802.1 Interim Session and then are unable to attend, you must cancel your registration before the cancellation deadline to be eligible for a refund of all or part of the fees paid.
Cancellations must be made by clicking the “Cancel your Registration” button at the top of the “Confirmation” page (only visible after you have registered).

Refund deadlines
Full refund: If cancelled on or before Friday, November 16, 2018
USD 100.00 cancellation fee: If cancelled before or on Friday, January 04, 2019
No refund: If cancelled after January 05, 2019

Social event
There will be a social event on Wednesday evening. More details will be provided at later date.
When registering for the social event, please indicate whether you will attend by yourself or with one additional guest.
Hotel reservation
Reserved room block: 70 rooms at **USD160 per night** available
Prices include Breakfast, Wi-Fi and Tax
Room block will be guaranteed until end of early registration
Prices include: Wifi, tax and 1 bottle of water

**Note:** It is possible to extend your stay at the meeting rate if you wish to do so.
A limited quantity of **up to 20 rooms** may be extended at the meeting rate for a stay until January 21, 2019 (except January 19).

Hotel registration policy, cancellation and refunds
The room block is reserved on September 19 until November 10, 2018 (JST) based on **availability within the room block**.
If the block is sold out before the deadline date, the rooms may no longer be available.
Every room can be cancelled free of charge **up to 5 days prior**.
After this period, the following fees apply:
- Cancellation fee:
  - Up to 5 days (120 hours: JST) prior to the reservation: **no fee**
  - From 5 days ago to 1 day ago to the reservation: **20% of the room cost**
  - Less than 24 hours prior to the reservation: **50% of the room cost**
  - Not showing up without cancellation: **100% of the room cost**

Social Event
There will be a social event in the evening on Wednesday, January 16th.
More details will be provided at a later date.
When registering for the social event, please indicate whether you will attend by yourself or with one additional guest.
Other hotels

**Toyoko inn Hiroshima Heiwa-odori**
5-15, Tanaka-cho, Naka-ku, Hiroshima-shi
Free Wi-Fi; 15 min from Hiroshima station on JR San-yo Shinkansen
Please book your room directly with the hotel mentioning IEEE802.1 meeting.
E-mail: hiroshima_heiwa-odori@wm.toyoko-inn.com
Phone: 082-504-1045

**Washington Hotel Hiroshima**
2-7, Shintenchi, Naka-ku, Hiroshima-shi
Free Wi-Fi; 10 min by bus from Hiroshima station on JR San-yo Shinkansen
Please book your room directly with the hotel mentioning “IEEE802.1 INTERIM MEETING”.
E-mail: yoyaku@hiroshima-wh.jp
Phone: 082-553-2200

**Hiroshima Tokyu REI Hotel**
10-1, Mikawa-cho, Naka-ku, Hiroshima-shi
Free Wi-Fi; 7 Minutes by car from Hiroshima Station

**Mitsui Garden Hotel Hiroshima**
9-12 Naka-machi, Naka-ku, Hiroshima-shi
mineral water, free Wifi; 7 Minutes by car from Hiroshima Station

**Hotel Granvia Hiroshima**
1-5 Matsubara-cho Minami-ku, Hiroshima-shi
Reservations up to 30 days in advance are cheap.
Directly connected to the Shinkansen Line's JR Hiroshima Station

**Sheraton Grand Hiroshima Hotel**
12-1 Wakakusa-cho, Higashi-ku, Hiroshima-shi
Wi-fi

**ANA CROWNE PLAZA Hiroshima**
7-20 Nakamachi, Naka-ku, Hiroshima-shi
10 Minutes by car from Hiroshima Station
Contact information

Meeting registration
Via website: https://www.regonline.com/IEEE802InterimJanuary2019

Other (Questions regarding accommodation, registration, visas or general information)

Hajime Koto
8021hiroshima@ffp-a.org
National Institute of Information and Communications Technology
4-2-1 Nukui Kitamachi, Koganei, Tokyo 184-8795 Japan

Country
Japan, Asia
Time zone: GMT + 9

Visas
Attendees from some countries may require a visa to visit Japan. Please refer to the website of the Japan Ministry of Federal Affairs to check whether you need one:
https://www.mofa.go.jp/j_info/visit/visa/

For details, please refer

FFPA can provide you with a letter inviting you to attend the Jan 2018 IEEE 802.1 Interim meeting.
Please ensure to apply for a Visa in good time
If you have questions, contact session host FFPA Secretary:
visa@ffp-a.org
Currency
Yen(¥)

ATMs are located at Banks, larger shopping centers and a convenience store, as well as near public places such as airport.

Telephone
Country code +81

Useful numbers
Police: 110
Emergency call: 119

Electricity
Standard voltage 100V/200V, standard frequency 60Hz
Power sockets: Plug type A

Language
The Japanese speak Japanese.
English menus are available in many restaurants in Hiroshima shi.

Useful vocabulary:

<table>
<thead>
<tr>
<th>English</th>
<th>Japanese</th>
<th>English</th>
<th>Japanese</th>
</tr>
</thead>
<tbody>
<tr>
<td>pull</td>
<td>hi ku</td>
<td>push</td>
<td>o su</td>
</tr>
<tr>
<td>exit</td>
<td>deguti</td>
<td>entrance</td>
<td>iriguti</td>
</tr>
<tr>
<td>bridge</td>
<td>hasi</td>
<td>street</td>
<td>too ri</td>
</tr>
<tr>
<td>(train)station</td>
<td>eki</td>
<td>bus stop</td>
<td>basu tei</td>
</tr>
<tr>
<td>square</td>
<td>sikaku</td>
<td>park</td>
<td>kouen</td>
</tr>
<tr>
<td>taxi</td>
<td>takusi-</td>
<td>help</td>
<td>tasu ke te</td>
</tr>
<tr>
<td>toilet</td>
<td>toire</td>
<td>hotel</td>
<td>hoteru</td>
</tr>
<tr>
<td>bank</td>
<td>ginkou</td>
<td>street car*</td>
<td>romen densya</td>
</tr>
</tbody>
</table>

*:street car is a tram alias in Hiroshima-shi
**Other information**

- **Smoking:** Smoking is prohibited in most restaurants and public places. Smoker areas are always specifically marked.
- **Littering:** (throwing away smoked cigarettes, chewed bubblegum) is being frowned upon and leads to a fine.
- **Jaywalking:** Crossing the street is only allowed at pedestrian crossings and pedestrian street lights. Crossing while the street lights are red is being frowned upon and leads to a fine.
- **Tipping:** Tipping is not as important as it is in the US or other countries. Some establishments do not even allow their personnel to accept tips. However, if they do, tips between 3 to 10% are the norm.
- **Station signs:**
  - Parking lots are indicated by “P”.
  - There is no subway running in Hiroshima. However, a lot of street car (romen densya) are running.
City

Getting to the meeting

Address:
Oriental Hotel Hiroshima
6-10 Tanakamachi, Naka-ku, Hiroshima-shi, Japan
https://global.oriental-hiroshima.com/en-gb

📍 Hiroshima Station

📍 Venue
Direct Flights to Hiroshima
There are some direct flights to Hiroshima Airport from Korea, China, Singapore and Guam.

Recommended ways
1) Please take a plane into HND or NRT and then take a domestic flight to Hiroshima Airport. It takes about 1 hour 30 minutes from HND or NRT by air.
2) Please fly into Fukuoka Airport and then take Shinkansen to Hiroshima Station. It takes about 1 hour and 40 minutes.
3) There is a direct flight to KIX and then take JR Express “HARUKA” to Shin-Osaka station. Change to the Shinkansen and come to Hiroshima station. It takes about 3 hours.

Transportation facilities
A lot of street cars are running in Hiroshima. http://www.hiroden.co.jp/en/

Street cars are available throughout the city.
Sightseeing

**Hiroshima Castle**
Phone: 
Open: From December to February 
Everyday, 9:00 – 17:00 
Entry fee: Adult ¥370 Senior(age 65 and over: Present your passport) ¥180
Hiroshima Castle is also known as a carp castle.

[http://www.rijo-castle.jp/RIJO_HP/contents/01_home/01_top/01_index.html](http://www.rijo-castle.jp/RIJO_HP/contents/01_home/01_top/01_index.html)

Just 25 minutes on foot from the venue.

**Shukkeien**
Open: from October to May 
Everyday, 9:00 – 17:00 
Entry fee: Adult ¥260 Senior (age 65 and over: Present your passport) Free
2-11, Kaminoboriho, Naka-ku, Hiroshima-shi

[http://shukkeien.jp/](http://shukkeien.jp/)

Sightseeing

Hiroshima Peace Memorial Museum
Open: 8:30 – 17:00
Entry fee: Adult ¥200 Senior (age 65 and over: Present your passport) ¥100
1-2, Nakajima-cho, Naka-ku, Hiroshima-shi

http://hpmmuseum.jp/?lang=eng

Atomic Bomb Dome
Can be seen all day
Entry fee: Free
1-10, Ootemachi, Naka-ku, Hiroshima-shi

Hiroshima was dropped the atomic bomb for the first time in the world. In order not to forget its misery, we preserve the atomic bomb site of the atomic bomb. Just 17 minutes on foot from the venue.

Gourmet
https://www.hiroshima-navi.or.jp/en/gourmet/

Okonomimura
Open 11:00 am – 11:00 pm
5-13, Shintenchi, Naka-ku, Hiroshima-shi
Link: http://www.okonomimura.jp/foreign/english.html

6 Minutes on foot from the venue.

Kakigoya Fukuromachi Umihei Shoten
Open 5:00 pm – 12:00 am
8-11 Fukuromachi, Naka-ku, Horoshima-shi
Link: https://www.umaihiroshima.net/hiroshimakaki/kakigoyafukuromachi.html

7 Minutes on foot from the venue.
Shopping
https://www.hiroshima-navi.or.jp/en/shopping/

Koizumi Honten
Sake(brewery)
3-3-10 Kusatsu-higashimachi, Nishi-ku, Hiroshima-shi
http://www.hitec.city.hiroshima.jp/EE/ee00224.html

Souvenir
Kumano makeup brushes are very famous.
http://en.hakuho-do.co.jp/
8 Minutes on foot from the venue.
It is on the first floor of the Mitsukoshi department(Hiroshima) store, and it sells at the makeup accessory department.

Tourist Information
https://www.hiroshima-navi.or.jp/en/information/

Major sightseeing spots
https://www.hiroshima-navi.or.jp/en/sightseeing/

Exploring Hiroshima
https://www.hiroshima-navi.or.jp/en/special/

Hiroshima Omotenashi Pass(HOP)

Climate & Weather in Hiroshima
https://www.timeanddate.com/weather/japan/hiroshima/climate

Safety Tips
The Application "Safety tips" for disaster in Japan is now available. This Application provides various functions useful for foreign tourists, available in English, Chinese, Korean, and Japanese. Please install it on your smart phone before your visit to Japan.
http://www.rcsc.co.jp/safety-tips-en
We are looking forward to welcoming you to Hiroshima