Objectives for this Session

- Comment resolution and resubmit for LB of the drafts of TGa and TGb
- Comment resolution of WPAN PAR + 5 criteria and submission to ExCom
- Joint meetings with ETSI BRAN on OFDM and spectrum issues
- Teleconference with the FCC plus resulting actions

Rough Graphic Outline

<table>
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<tr>
<th>AM</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<td>TGb</td>
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<td>. . . . . .</td>
<td>Next meeting</td>
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Agenda, Monday

1 Opening of session  8:30 h
1.0 Secretary
1.1 Roll call
1.2 Voting rights
1.3 Attendance list, Registration
1.4 Logistics (breaks, lunch, copying, document distribution)
1.5 IEEE Patent Policy

Agenda, Monday, 2

- 1.6 Individual representation
- 1.7 Anti-Trust laws
- 1.8 Other announcements
- 1.9 Recognition
- 2 Approval of the minutes of previous meetings
  - 2.1 Albuquerque meeting 11-98/375 (quorum required)
  - 2.2 Matters arising from the minutes

Agenda, Monday, 3

- 3 Reports
  - 3.1 of the Sponsor Reconfirmation ballot
  - 3.2 of the Letter Ballot 16
  - 3.3 of the Thursday ExCom meeting
  - 3.4 financial report of the Waltham meeting
  - 3.5 of the RFID meetings in the CEPT
- 4 Review of contributions
- 5 Adoption of the agenda 11-98/408
- To approve the agenda as modified
Agenda, Monday, 4

- **6 Unfinished Business**
  - 6.1 TGa
  - 6.2 TGb
  - 6.3 Study Group WPAN
- **7 New Business**
  - 7.1
- **8 Adjourn for subgroups**
- Refer to rough graphic outline

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Agenda, Wednesday, 1

- **9 Opening** 13:00 h
  - 9.1 Roll call
  - 9.2 Document list update
  - 9.3 Agenda update
  - 9.4 Announcements

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Agenda, Wednesday, 2

- **10 Old Business**
  - 10.1 Study Group WPAN
  - 10.2 TGa
  - 10.3 TGb
- **11 New Business**
- **13 Adjourn for subgroups**

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Agenda, Thursday, 1

- **14 Opening** 13:00 h
  - 14.1 Announcements
  - 14.2 Document list update
  - 14.3 Agenda adjustments
- **15 Reports from subgroups**
  - 15.1 TGa
  - 15.2 TGb
  - 15.3 Study Group WPAN

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Agenda, Thursday, 2

- **16 Unfinished Business**
  - 16.1 Output documents
  - 16.2 Next meeting
    - Objectives for next 802.11 meeting
    - Mailing dates as soon as possible, weekly uploads, as the need arises in diskette format for those that asked.
  - 16.3 Other interim meetings required
- **17 New Business**
- **18 Closure** 17:00 h

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Future Meeting Schedule

- **1999**
  - Jan 11-15 - Lake Buena Vista, FL, Interim (Harris)
  - March 8-12 - Hyatt Regency, Town Lake, Austin, TX, Plenary
  - May 10-14 - Shinagawa7 Prince Hotel, Tokyo, Japan, Interim (NTT, Clarion, NEC)
  - July 5-9 - Queen Elizabeth, Montreal, PQ
  - Sept 13-17 - Hilton, Santa Rosa, CA, Interim (Alantro)
  - November 8-12 - Hyatt Regency, Kauai, Koloa, HI, Plenary

- **2000**
  - January TBD - Israel?, Interim (Breezecom)
  - March 6-10 - Hyatt Regency, Albuquerque, NM, Plenary
  - July 10-14 - Hyatt Regency La Jolla, San Diego, CA, Plenary
  - November TBD - Hyatt Regency, Cancun, MX
1. Opening (detailed)
   • 1.0 Secretary
     • George Fishel
   • 1.1 Roll call
     • Mention your name, and the place where you normally work
     • You may mention the name of your company
     • And other important things you always wanted to say but did not dare to

1.2 Voting rights
   • 1.2 Voting rights
     • Participation in the debates, moving and seconding is only permitted by voting members, in all 802.11 meetings (at all levels)
     • Chairs may permit observers to participate in debate
     • [In study groups all attendees have voting rights]
     • Voting rights can be earned by participation in 2 plenary meetings within 4 consecutive plenary meetings
     • one interim may be substituted for a plenary
     • participation is to be present in at least 75 % of all meetings in a session

1.3 Attendance list, Registration
   • Attendance has to be recorded for voting membership registration
   • Attendance Record Book guarded by Chris Zegelin
   • He/she signs for chair and / or presenter
   • Hands it to the first person attending and waits to see that the person signs quickly (on his own spot) and verifies that he hands it to the person’s neighbour
   • That person is then responsible for the next person signing quickly (on his own spot) and verifying that he hands it to that person’s neighbour
   • The last person hands the book back to Chris or to the chair of the meeting

1.3 Attendance list, 2
   • Check e-mail addresses
     • * some addresses have been struck, or have a $-sign added to the right
     • those received complaints from the reflector
     • please strike your e-mail address if you do not use it
     • * if you use an e-mail address, please let me know
     • * if you do not disagree to receiving very long files, mark bulk e-mail with yes
1.3 Registration
- Conference fee has to be paid through the registration desk
- Failure to pay causes loss of credit for voting rights and letters to be written

1.4 Logistics (breaks, lunch, printing)
- Continental Breakfast
  - only for registered attendees
- Coffee breaks 10:15 AM and 3:15 PM
- Lunch 12:30–1:30 PM
- Printing: available in the office
  - After hours access: check with Vic
- Any other printers available?

1.4 Logistics (documentation)
- Dissemination of documentation in principle in electronic format,
  - a) per 802.11 network,
  - b) via flash memory card,
  - c) diskettes.
- Only 20% of the attendees can apply for receiving documentation in paper, Stuart decides who will get paper copies, deciding point being availability to the individual of a PC notebook

1.5 IEEE Patent Policy
- The patent policy is set forth in clause 5 of the IEEE Standards Board Bylaws
- IEEE standards may include the known use of patent(s), including patent applications, if there is technical justification in the opinion of the standards-developing committee and provided the IEEE receives assurance from the patent holder that it will license applicants under reasonable terms and conditions for the purpose of implementing the standard. This assurance shall be provided without coercion and prior to approval of the standard (or reaffirmation when a patent becomes known after initial approval of the standard). This assurance shall be a letter that is in the form of either
  - a) A general disclaimer to the effect that the patentee will not enforce any of its present or future patent(s) whose use would be required to implement the proposed IEEE standard against any person or entity using the patent(s) to comply with the standard or
  - b) A statement that a license will be made available to all applicants without compensation or under reasonable rates, with reasonable terms and conditions that are demonstrably free of any unfair discrimination
1.5 IEEE patent Policy

- Clause 6.3 of the IEEE Standards Operations Manual
- Through the working group, the sponsor chair shall request that known patent holders submit a statement either that the patent does not apply to the standard or that licenses will be made available without compensation or under reasonable rates, terms, and conditions. This assurance shall be obtained without coercion and submitted to the IEEE at the earliest practical time prior to the approval of an IEEE standard. The IEEE encourages early disclosure to the working group of patent information that might be relevant to the standard.

1.6 and 1.7 Individual and Anti-Trust
- In IEEE standards meetings, membership is by individual, hence you do not represent a company or organisation.

1.8 Other announcements

- 1.8.1 Volunteers needed for Thursday evening to prepare mailing.
- 1.8.2 Status of publication of 802.11rev
  - Annex c, State Diagrams, is still not available
  - IEEE Editor has required the availability of Annex C in her checklist to RevCom
  - in RevCom: 1 negative vote, 2 positive subject to availability of annex c
  - found a volunteer for Updating Annex c from Eastman Kodak
  - plan to have available first week of October
  - will include editorials found causing compiler errors
- 1.8.3 Attacks on spectrum in 5 GHz globally
  - Lower part of the band is also allocated globally to the Mobile Satellite Service for Earth-to-space links
  - Long ago, ETSI did approve the co-existence of MSS in the lower 5 GHz band based on calculation
  - Now the MSS industry is requiring regulatory agencies to reduce the RLAN allocations effectively eliminating RLAN from the 5150-5250 MHz band
  - Lead player is ICO Global Communications, an INMARSAT spin-off and Globalstar, in the background
  - Main battlefield is in CEPT Project Team SE28
  - UK Radio Communications now supports the MSS claims
  - Lobbying is also taking place in Japan, US and Canada
1.8 Other announcements

1.8.3 Attacks on spectrum in 5 GHz globally, cont’d
   - Jan Kruys (Chair of ETSI BRAN) is single advocate for the RLAN industry. Please assist him by:
     • being active either directly or via the national bodies for preparing CEPT and ITU-R decisions. All CEPT members have influence on the results
     • attending the meetings of CEPT SE and its Project Team SE28 as well as the ITU-R JRG 8A/9B, WP 8D and others involved in this subject.
     • promoting the usage of the band for RLANs shared with the MSS in Japan, MPT, USA-IEEE and Industry Canada

1.8 Other announcements

1.8.4 Use of MS-Office 95 applications, tally

1.8.5 Meeting of IEEE SAB in France
   • will also be used for a meeting of Executives of IEEE and ETSI
   • RLAN is on the agenda

1.8.6 Announcements from the floor?
2.2 Matters arising from the minutes

- On the Point of order
  - that we need one solution per application and that this looks like multiple solutions to the same par without answering the 5 questions,
  - The chair ruled that
  - the extension to the high rate HR/DSSS/FH PHY is not a second PHY and the session was not out of order

3.1 Report of the Sponsor reconfirmation Ballot

- Only two responses received voting
- Comments made available on the website on January 6, 99
- Comment Resolution Group met on January 8, 99 and decided the no new reconfirmation ballot is needed

3.2 Report of Letter Ballot 16

- The Ballot closed on January 8, 99, 11 PM UTC
- 9 hours later, chair collected all responses and left for Orlando
- 18 hours later the results were available on the web
- Chair wished electronic ballot is available now
- Report is in doc.: 99/15

3.2 Report of Letter Ballot 16 (2)

- Draft 802.11a approved by 54/19/5 or 73 %
- Draft 802.11b recirc. approved by 58/17/3 or 77 %
  - needs to be reviewed with original vote
- WPAN PAR and 5 C approved by 60/14/4 or 81 %
- Comment files are respectively 99/16, 17 and 18

3.3 Report of the Thursday ExCom meeting
3.4 Financial report of the Waltham meeting

3.5 Report of the RFID meetings in the CEPT

- In the CEPT area, Spread Spectrum devices are limited to 100 mW EIRP
- Primary users are Electronic News Gathering (ENG) and Fixed Services
  - ENG is an analogue system
  - both have awfully low receiver levels
  - 100 mW as already a burden

- RFID devices have a request for being permitted 500 mW EIRP using Spread Spectrum
  - Increases about 3 dB per meeting
  - Latest report showed 5 W (10 W) EIRP
  - Need it for power transfer to batteryless tags
- Will cause interference to our devices

- Lucent Technologies and Telxon are defending our case
- Agreement reached about interference model
  - 120 dB pathloss over 60 meter was original proposal
- Primary users might be our rescue
- Still looking for more supporters