IEEE P802.11
Wireless LANs

Letter Ballot 18

This ballot is being conducted under the procedure for conditional approval of the IEEE 802 Operating Rules Rules (http://grouper.ieee.org/groups/802/11_98_LMSC_rules.pdf). The procedure is also printed below.

Date: March 15, 1999

This is an IEEE P802.11 letter ballot, only containing recirculation motions. If you want to respond, please return this page by e-mail (or by fax) after filling in your name and vote before the closure of the Ballot. For e-mail returns, repeat if not acknowledged within 2 business days.

Warning:

♦ **For both motions of this letter ballot, "No" votes require the submission of detailed comments as defined in the IEEE rules for Sponsor Ballots to be counted as valid. See the next page for further details.**

♦ **"No" votes are only valid if they address changes made on the last draft, as shown with change bars in the accompanying CMP files, or when they support Comments on remaining "No" votes.**

♦ **Comments are requested in the format given in the ballot instructions document in the zip file on the server at URL: http://grouper.ieee.org/groups/802/11/ [see further in the motions]**

Date of ballot: March 15, 1999

Closure of ballot: Wednesday March 30, 1999, 18.00 UTC (13:00 Eatern Standard Time)

Ballot return

From (name of voter): _____[1]
Voting member: Yes/No[2]

Motion number	Subject	Yes[3]	No[4]	Abstain with reason[5]	Comments?
1	**To submit the contents of document IEEE 802.11a/D4.0 to Sponsor Ballot [default recirculation ballot]** (private/Draft-Standards/Letter Ballot-18-TGa.ZIP)				
2	**To submit the contents of document IEEE 802.11b/D4.1 to Sponsor Ballot [default recirculation ballot]** (private/Draft-Standards/Letter Ballot-18-TGb.ZIP)				

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[1] Fill in your name

[2] Strike the wrong one (refer to doc.: 98/346 for status)

[3] Mark to give your vote

[4] No votes require comments to instruct the group how they can resolve your No vote. Refer to doc.: 98/346 for instructions of how to submit the comments.

[5] Only counted as a valid vote if marked "lack of expertise"

The following is a quote from the IEEE Standards Operations Guide.

The ballot shall provide three choices:

a) Approve (Affirmative). This vote may be accompanied by comments suggesting corrections and improvements. Action on such comments is left to the discretion of the Sponsor.

b) Do Not Approve (Negative). This vote shall be accompanied by specific reasons in sufficient detail so that the specific wording of the changes that will cause the negative voter to change his or her vote to "approve" can readily be determined. The Sponsor shall obtain written confirmation from each voter that indicates concurrence with any change of his or her vote. Written confirmation can be by letter, fax, or electronic mail. In the absence of reasons for a negative vote, the ballot shall, after a follow-up inquiry, be classified as "no response."

c) Abstain. This category is provided to allow for ballot returns from members who do not wish to review the document because of conflict of interest, lack of expertise, or other reasons. A reason shall be given for this vote; otherwise, the ballot shall be classified as "no response."

Read for "Sponsor": "Working Group".

Valid Ballot

To qualify as a valid Working Group Letter Ballot, 50 % of the Voting Members must have returned their vote.

If 50 % of the Voting Members have returned their ballots at the announced closing date, the ballot closes. Ballot forms received after closure do not count towards the result of the ballot and no credit is given towards voting right maintenance. However, comments may be addressed at Working Group's discretion or ballot resolution group's discretion., but.

If the 50 % returns is not achieved at the announced closing date, the ballot will close at the time 50 % of the Voting Members have returned their ballot.

Excerpt from the LMSC Operating rules

Procedure 9
PROCEDURE FOR CONDITIONAL APPROVAL TO FORWARD A DRAFT STANDARD

Rationale: This procedure is to be used when approval to forward a draft standard to LMSC letter ballot or to REVCOM is conditional on successful completion of a Working Group or LMSC recirculation ballot, respectively.

Seeking conditional approval is only appropriate when ballot resolution efforts have been substantially completed and the approval ratio is sufficient.

The conditional approval expires at the opening of the next plenary.

Motions requesting conditional approval to forward where the prior ballot has closed shall be accompanied by:

• Date the ballot closed

• Vote tally including Approve, Disapprove and Abstain votes

• Comments that support the remaining disapprove votes and Working Group responses.

• Schedule for confirmation ballot and resolution meeting.

In the vote tally, Approve votes (and Abstain votes) include those votes that were initially Disapprove where the voter has accepted the resolution of the voter's comments and changed the vote to Approve (or Abstain). Disapprove votes include only those votes where some comment resolutions have not been accepted by the voter and the voter continues to disapprove. Where a voter has accepted some comment resolutions and rejected others, only the comments of which the voter has not accepted resolution should be presented.

When conditional forwarding to LMSC ballot has been approved, the conditions shall be met before initiating LMSC ballot. When conditional forwarding to REVCOM has been approved, the submittal may be forwarded to REVCOM before the conditions have been fulfilled in order to meet the submittal requirements for the next REVCOM meeting. However, the submittal shall be withdrawn from the REVCOM agenda if the conditions have not been met one week before the REVCOM meeting.

Conditions:

1. The ballot cover letter shall include the following statement: "This ballot is being conducted

under the procedure for conditional approval of the IEEE 802 Operating Rules (add the exact reference and the current IEEE 802 Operating Rule URL here)."

2. Confirmation ballot is completed. Generally, the confirmation ballot and resolution should occur in accordance with the schedule presented at the time of conditional approval.

3. After resolution of the confirmation ballot is completed, the approval percentage is at least 75% and there are no new DISAPPROVE votes.

4. No technical changes, as determined by the Working Group Chair, were made as a result of the confirmation ballot.5. No new valid DISAPPROVE comments on new issues that are not resolved to the satisfaction of the submitter from existing DISAPPROVE voters.

6. If the Working Group Chair determines that there is a new invalid DISAPPROVE comment or vote, the Working Group Chair shall promptly provide details to the SEC.

7. The Working Group Chair shall immediately report the results of the ballot to the SEC including: the date the ballot closed, vote tally and comments associated with any remaining disapproves (valid and invalid), the Working Group responses and the rationale for ruling any vote invalid.