56th Session of meetings of IEEE P802.11

• Wireless Local Area Networks
  Tentative Agenda
  • Subject to changes by committee
  • May 3-7, 1999
  • Chiba, (Tokyo), Japan
  • The session starts on Monday, May 3, 8:30

Objectives for this Session
• To resolve comments from Sponsor Ballot for TGa and TGb
• to start work of TGd (Regulatory domains)

Rough Graphic Outline

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Agenda, Monday
• 1 Opening of session  8:30 h
  • 1.0Secretary
  • 1.1Roll call
  • 1.2Voting rights
  • 1.3Attendance list, Registration
  • 1.4Logistics (breaks, lunch, copying, document distribution)
  • 1.5IEEE Patent Polocy

Agenda, Monday, 2
• 1.6 Individual representation
• 1.7 Anti-Trust laws
• 1.8 Other announcements
• 2 Approval of the minutes of previous meetings
• 2.1 Austin meeting 11-99/93 (quorum required)
• 2.2 Matters arising from the minutes

Agenda, Monday, 3
• 3 Reports
  • 3.1 of the Sponsor ballots
  • 3.2 of March ExCom meeting
  • 3.3 financial report of the Waltham meeting
  • 3.4 financial report of the Lake Buena Vista meeting
• 4 Review of contributions
• 5 Adoption of the agenda 11-99/103
• To approve the agenda as modified
Agenda, Monday, 4

- 6 Unfinished Business
  - 6.1 TGa
  - 6.2 TGb
  - 6.3 TGd
- 7 New Business
  - 7.1
- 8 Adjourn for subgroups
- Refer to rough graphic outline

Agenda, Wednesday, 1

- 9 Opening  13:00 h
  - 9.1 Roll call
  - 9.2 Document list update
  - 9.3 Agenda update
  - 9.4 Announcements

Agenda, Wednesday, 2

- 10 Old Business
  - 10.1 TGa
  - 10.2 TGb
  - 10.3 TGd
- 11 New Business
- 13 Adjourn for subgroups

Agenda, Friday, 1

- 14 Opening  13:00 h
  - 14.1 Announcements
  - 14.2 Document list update
  - 14.3 Agenda adjustments
  - 15 Reports from subgroups
    - 15.1 TGa
    - 15.2 TGb
    - 15.3 TGd

Agenda, Friday, 2

- 16 Unfinished Business
  - 16.1 Output documents
  - 16.2 Next meeting
    - Objectives for next 802.11 meeting
    - Mailing dates as soon as possible, weekly uploads, as the need arises in diskette format for those that asked.
  - 16.3 Other interim meetings required
- 17 New Business
- 18 Closure  17:00 h

Future Meeting Schedule

- 1999
  - May 5-7 - Makuhari Prince Hotel, Chiba (Tokyo), Japan, Interim (NTT, Clarion, NEC)
  - July 5-9 - Queen Elizabeth, Montreal, PQ
  - Sept 13-17 - Hilton, Santa Rosa, CA, Interim (Alantro)
  - November 8-12 - Hyatt Regency, Kauai, Koloa, HI, Plenary
- 2000
  - January TBD - Israel?, Interim (BreezeCom)
  - March 6-10 - Hyatt Regency, Albuquerque, NM, Plenary
  - July 10-14 - Hyatt Regency La Jolla, San Diego, CA, Plenary
  - November 6-10 - Hyatt Regency, Tampa, FL
1. Opening (detailed)
   - 1.0 Secretary
     - George Fishel
   - 1.1 Roll call
     - Mention your name, and the place where you normally work
     - You may mention the name of your company
     - And other important things you always wanted to say but did not dare to

1.2 Voting rights
   - Voting rights can be maintained by participation in 2 plenary meetings within 4 consecutive plenary meetings
     - one interim may be substituted for a plenary
     - Voting members will get a token to be used at voting time
     - Voting rights may be lost:
       - after failing to pay the conference fee
       - after missing two out of three consecutive letter ballots
     - Current status:
       - 97 Voting members
       - 19 Nearly Voting members
       - 68 Aspirant Voting members

1.3 Attendance list, Registration
   - Check e-mail addresses
     - only sign when you attend at least 90% of the meeting for which you sign, i.e. AM or PM or Eve (part of the session)
     - sign with your initials (do not underline) circle the letter corresponding to the meeting you attended when signing (F=full 802.11, P=PHY group, M=MAC group)
     - only sign in the box designated with the applicable day and part of the day AM, PM, Eve
     - never sign ahead
     - some addresses have been struck, or have a $-sign added to the right
     - those received complaints from the reflector
     - please strike your e-mail address if you do not disagree to receiving very long files, mark bulky e-mail with yes

1.3 Attendance list, 2

1.3 Attendance list, 3
1.3 Registration

• Conference fee has to be paid through the registration desk
• Failure to pay causes loss of credit for voting rights and letters to be written

1.4 Logistics (breaks, lunch, printing)

• Continental Breakfast
  • only for registered attendees
• Coffee breaks 10:15 AM and 3:15 PM
• Lunch 12:30–1:30 PM
• Printing: available in the office
  • After hours access: check with Vic
• Any other printers available?

1.4 Logistics (documentation)

• Dissemination of documentation in principle in electronic format,
  • a) per 802.11 network,
  • b) via flash memory card,
  • c) diskettes.
• Only 20% of the attendees can apply for receiving documentation in paper, Stuart decides who will get paper copies, deciding point being availability to the individual of a PC notebook

1.5 IEEE Patent Policy

• The patent policy is set forth in clause 5 of the IEEE Standards Board Bylaws
• IEEE standards may include the known use of patent(s), including patent applications, if there is technical justification in the opinion of the standards-developing committee and provided the IEEE receives assurance from the patent holder that it will license applicants under reasonable terms and conditions for the purpose of implementing the standard. This assurance shall be provided without coercion and prior to approval of the standard (or reaffirmation when a patent becomes known after initial approval of the standard). This assurance shall be a letter that is in the form of either

  a) A general disclaimer to the effect that the patentee will not enforce any of its present or future patent(s) whose use would be required to implement the proposed IEEE standard against any person or entity using the patent(s) to comply with the standard or
  b) A statement that a license will be made available to all applicants without compensation or under reasonable rates, with reasonable terms and conditions that are demonstrably free of any unfair discrimination
### 1.5 IEEE patent Policy

- Clause 6.3 of the IEEE Standards Operations Manual
- Through the working group, the sponsor chair shall request that known patent holders submit a statement either that the patent does not apply to the standard or that licenses will be made available without compensation or under reasonable rates, terms, and conditions. This assurance shall be obtained without coercion and submitted to the IEEE at the earliest practical time prior to the approval of an IEEE standard. The IEEE encourages early disclosure to the working group of patent information that might be relevant to the standard.

### 1.6 and 1.7 Individual and Anti-Trust

- In IEEE standards meetings, membership is by individual, hence you do not represent a company or organisation.

### 1.8 Other announcements

- **1.8.1 Volunteers needed for Thursday evening to prepare mailing.**

### 1.8 Other announcements

- **1.8.2 Status of publication of 802.11rev**
  - Annex c, State Diagrams, is still not available
  - IEEE Editor has required the availability of Annex C in her checklist to RevCom
  - in RevCom: 1 negative vote, 2 positive subject to availability of annex c
  - found a volunteer for Updating Annex c from Eastman Kodak
  - plan to have available first week of October
  - will include editorials found causing compiler errors

### 1.8 Other announcements

- **1.8.3 Attacks on spectrum in 5 GHz globally, cont’d**
  - Lead player is ICO Global Communications, an INMARSAT spin-off and Globalstar, in the background
  - Main battlefield is in CEPT Project Team SE28
  - UK Radio Communications now supports the MSS claims
  - Lobbying is also taking place in Japan, US and Canada
1.8 Other announcements

• 1.8.3 Attacks on spectrum in 5 GHz globally, cont’d
  – Jan Kruys (Chair of ETSI BRAN) is single advocate for the RLAN industry. Please assist him by:
    • being active either directly or via the national bodies for preparing CEPT and ITU-R decisions. All CEPT members have influence on the results
    • attending the meetings of CEPT SE and its Project Team SE28 as well as the ITU-R JRG 8A/9B, WP 8D and others involved in this subject.
    • promoting the usage of the band for RLANs shared with the MSS in Japan, MPT, USA-FCC and

• 1.8.4 Use of MS-Office 95 applications, tally
• 1.8.5 Meeting of IEEE SAB in France
  • will also be used for a meeting of Executives of IEEE and ETSI
  • RLAN is on the agenda
• 1.8.6 Announcements from the floor?