



October 23, 2009

Hotel Rooms are Going Fast - Book Now !!!

NOVEMBER 2009 IEEE-802 PLENARY SESSION
3rd MEETING INFORMATION UPDATE

This may be your **LAST CHANCE** to reserve a room at the Hyatt Regency Atlanta at our group rate, and there is no penalty to cancel prior to 6pm of arrival date if you need to change your plans.

So please **BOOK NOW** and avoid the chance of missing out on this great deal.

The **November 2009 IEEE-802 LMSC Plenary Session** will be held at the **Hyatt Regency Atlanta** (on Peachtree Street) in Atlanta, GA during the week of November 15-20, 2009.

This information update contains the following information:

- Hotel Reservation form for mail or fax (you may also reserve your room on the web or by telephone).
- Plenary Session Registration information for the November Plenary.

All **IEEE 802 Working Groups** will be located at the:

Hyatt Regency Atlanta Hotel & Conference Center
265 Peachtree Street, Atlanta, GA 30303

IEEE-802 Group - Hotel Web Reservations:

https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=1450500

Toll Free Reservations: **(800) 233-1234** Phone: **(404) 577-1234** Reservation Fax: **(404) 588-4137**

IEEE 802 Group Rate:

- \$145.00 US single/double occupancy per night plus applicable taxes*.
* Taxes are currently: 15% Room Occupancy Tax

Dates the group rate is available: November 5-30, 2009 (based on hotel room availability).

Reservations cut off date: Saturday, October 31, 2009 (Book early - Rooms are limited).

Cancellation Policy: No charge when reservation cancelled prior to 6pm EST of arrival date.

The Hyatt Regency Atlanta adjoins the Peachtree Center Mall and MARTA station via a covered walkway. For more ground transportation information including current schedules, rates, please see the airport web portal (<http://www.atlanta-airport.com/GroundTransportation/>).

Session Registration: See detailed info on Registration/Cancellation on the web portal at the link below.

If you register on the web during the pre-registration period, you will **save \$100.US**. For the November Plenary Session, the web pre-registration fee is **\$400.US**. Web pre-registration closes at **6pm PDT, Friday, October 30, 2009 (UTC Time: Saturday, October 31, 1am)**. **After that time, the registration fee is \$500.US for both web registration and on-site registration.** Web registration requires valid credit card information for the payment of the registration fee; checks are NOT accepted for web-registration.

Register for this session at: <http://ieee802.facetoface-events.com/plenary>

IEEE 802 Group - Hotel Reservation Form

Hyatt Regency Atlanta (Peachtree Street)

265 Peachtree Street

Atlanta, GA 30303

Toll Free Reservations: (800) 233-1234 **Phone:** (404) 577-1234 **Reservation Fax:** (404) 588-4137

Web Reservations: https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=1450500

The Hyatt Regency Atlanta (Peachtree Street) is pleased to welcome the attendees of the November 2009 IEEE 802 Plenary Session. Our entire staff would like to take this opportunity to extend a welcome to you during your stay.

Group Name: IEEE 802 LAN/MAN Standards Committee Plenary Session		
Session Dates: November 15-20, 2009		Group Code: IEEE
Guest Information: (please fill in below)		Room Block Reserved until: October 31, 2009
Last Name:		First Name:
Arrival date:	Arrival time:	Departure date:
Company:		Phone:
Address:		Fax:
City:	State:	Zip Code:
Credit Card # (VISA, M/C, Amex, or Discover):		Exp. Date:
Cardholder's Signature:		Print Cardholders Name:
Any special requests:		

⌚ Reservation requests received after October 31, 2009 (or after the block has filled) will continue to be accepted at the 802 group rates on a space available basis. Book early to assure your preferred room accommodations.

\$ To guarantee your reservation include a first night's deposit (room + tax) or provide a major credit card for guarantee (listed above). If you do not wish to use a credit card, you must mail a check payable to "Hyatt Regency Atlanta" with a copy of this form. **Do Not Send Cash.** The deposit will be refunded if the reservation is cancelled prior to 6PM Atlanta Time (EST) of your arrival date. Late cancellations and No-Shows will be assessed a one night's (room + tax) penalty. Please retain the cancellation number provided until credit/refund is received. Group rates apply from November 5-30, 2009 (subject to room availability).

Group Rate (per night in US \$):	Please Indicate Type of Room(s) Requested:
_____ \$145.00US Single + taxes* per night	_____ Single(s) 1 person – 1 bed
_____ \$145.00US Double/Twin + taxes* per night	_____ Double(s) 2 persons – 1 bed (King)
_____ +\$20.00/night for each additional adult person	_____ Twin(s) 2 persons – 2 beds (Doubles)
	_____ Smoking _____ Non-Smoking

Note: Hotel check-in time is 3:00 pm EST; checkout time is 1:00pm EST. * Currently taxes are as follows: 15% Occupancy Tax. There is no additional charge for children 21 years or younger staying in the same room with parents.