IEEE 802.20 Meeting Minutes
Plenary Session,
March 17-21, 2008,
Orlando, FL, USA

Chair: Arnie Greenspan
Vice-chair: Mark Klerer
Recording Secretary: Chirag Patel

Day 1 – March 17, 2008

PM1 session begins at 1:45 pm

The Chair noted that Mr. Gillies could no longer serve as recording secretary but that Mr. Chirag Patel had volunteered to serve as recording Secretary. There were no objections to Mr. Patel assuming the duties of recording secretary.

Chairman (Arnie Greenspan) reviews IEEE patents policy.

Member introduction and disclosure of their affiliations.

Chair's opening remarks

Chair gives week's agenda
- Two PARs,
- Comment Resolution,
- Election of Officers,
- Affirmation of Taiwan Accomplishments,
- Update of 802.20 P&P)

Motion for Approval of Atlanta meeting minutes
Mover: Jerry Upton
Second: Radhakrishna Canchi

Atlanta minutes are approved unanimously by the voting members.

Motion for Approval of Taipei meeting minutes – revision R2.
Mover: Jerry Upton
Second: Victor Hou

Taiwan meeting minutes version R2 are approved unanimously by the voting members.

Discussion on new 802.20 Technical development work plan
Two new PARs are discussed.
Motion to approve the new technical development plan (Refer to doc: 802.20-PD-07r5)

Mover: Jim Tomcik
Second: Francis O'Brien

The new technical development work plan approved unanimously by the voting members.

Motion to approve the meeting agenda

Mover: Nancy Bravin
Second: Jim Ragsdale

Agenda corrected to show correct dates and also a note is added to indicate that if agenda moves faster, then items for the later day will be moved ahead.

Agenda approved unanimously by the voting members.

Discussion of P&P (C802.20-08/20)

Draft P&P prepared by Jerry Upton
Update on the P&P proposal prepared in Taipei.
Jerry Upton goes over major points of the P&P document.

Chair comments on what voting procedure is needed for 802.20.
Change entity voting to block voting or something more appropriate in the document.

Victor Hou’s comments:
Discussion on P&P C802.20-08-01.pdf
Discusses good points in the current P&P (e.g., four hour rule, standing committees)
Strongly stated that directly referencing IEEE 802 P&P is not the most suitable approach because good information, procedure and practice will be lost.
Victor Hou opposes removal of some of the 802.20 P&P material (e.g. meeting etiquette).

Arnie Greenspan suggests putting together a task group in this meeting to take a look at current P&P.

Jerry Upton suggests to operate as per 802 procedures and include some items that are good and may be kept.
Jim Ragsdale suggests having a procedure unified and consistent to 802
Jim Tomcik agrees with Jim Ragsdale’s suggestions

Arnie Greenspan suggests adding Appendices to include relevant items.
Jim Ragsdale suggests deciding on an approach to make changes to P&P
Arnie Greenspan suggests discussing above two approaches

Coffee Break (3:10 pm)
Meeting re-convenes after the break (3:45 pm)

Discussion on PAR for Minimum Performance Requirements (C802.20-08/04).

**Motion to approve the MPR PAR.**
Mover: Jim Tomcik
Second: Radhakrishna Canchi

*The MPR PAR approved by the voting members by acclamation.*

Discussion on PICS PAR (802.20/08-03)

**Motion to approve the PICS PAR.**
Mover: Jerry Upton
Second: Nancy Bravin

*The PICS PAR approved by the voting members by acclamation.*

All 9 voters (including the chair) were present.

Discussion on Officer election process
(The document was mailed on the reflector)

Summary: There will be a survey of the WG members by roll-call or ballot followed by voting by the voting members.

Continued discussion on P&P

Jim Ragsdale pointed to discussion in Taipei that 802 P&P will be adopted. (Page 5 of Taipei approved minutes)

**Motion to affirm the decision taken in Taipei to follow the P&P adoption approach suggested by Jerry Upton.**

Mover: Jim Ragsdale
Second: Jerry Upton

Voting:
5 Affirm, 1 Abstain, 1 NO, 2 did not vote (including the Chair)

*The motion is approved. We have a decision to move forward regarding the approach to be followed for P&P changes.*

This will be formally voted on Friday.

Further discussion on the voting procedure to be specified in P&P

Discussion ensued on incorporating the voting procedure edited by Mr. Greenspan for the March 2008 elections as Appendix A of the 802.20 P&P.

Victor Hou opposes the changing of the voting procedure in the 802.20 P&P to be the one used for officer elections at the March 2008 meeting, edited by Arnie Greenspan, and
has said that any revisions of the voting procedure for the P&P should be based on edits
of the old Appendix A. He wants to retain only procedure for individual voting and not
include any special cases.

It was suggested to include all possible scenarios - block voting as well as individual
voting because it's not clear what the procedure will be in the future.

Jim Ragsdale summarizes it as - operating as agreed upon in Taipei.

Jerry Upton to update the P&P version 802.20/08-02 to reflect changes required based on
the discussion in the meeting.

Discussion on re-circulation ballot voting
153 eligible voters.
83% return, 77% approval.

Chair to discuss the voting results/patterns with the standards board.

Session adjourned. To re-convene at 7.00 pm

Session re-convenes

Discussion on officer election process

Chair provides paper ballot to WG members. This is an individual ballot. The votes serve
as a survey of the opinion of WG members.

Mark Klerer (Affiliation: Qualcomm) is the only nominated person for Chair on the
individual ballot.

Results of secret-ballot survey of individual voting members, excluding an entity's
primary voter:

14 Affirmative, 1 Negative.

Formal voting: (entity voting)

Alcatel Lucent - approve
Broadcom - abstain
Qualcomm - approve
Kyocera - approve
Nokia Siemens - abstain
Steepest Ascent - approve
Ericsson - approve
AT&T - approve
NEC - approve
Niigata University - approve
8 - approve, 2 - abstain, chairman did not vote

Mark Klerer elected the Chairman of 802.20 WG

Voting for procedural vice-chair:
Candidate: Radhakrishna Canchi (Affiliation: Kyocera)

Results of secret-ballot survey of individual voting members, excluding an entity's primary voter: 14 approve, 1 abstain

Formal voting (entity based):
Alcatel Lucent - approve
Broadcom - disapprove
Qualcomm - approve
Kyocera - approve
Nokia Siemens - approve
Steepest Ascent - approve
Ericsson - approve
AT&T - approve
NEC - approve
Niigata University - approve

9 - approve, 1 - disapprove, chairman did not vote

Radhakrishna Canchi elected vice-chair of 802.20 WG

Session adjourned. Re-convene tomorrow (18th march).
End of Day one.

Day 2 – March 18, 2008
AM1 session - Meeting re-convenes. (8:45am)

Mark Klerer discusses recirculation ballot comments and the way to proceed in resolving them. Mark provided a grouping of related comments to the meeting attendees to facilitate discussion and resolution of comments. Around 80 comments had been received.

Comment resolution.
Refer to Sponsor Ballot spreadsheet for detailed disposition of various comments.

Coffee break (10:00 am)

AM2 session re-convenes (10:30 am)

Comment resolution continued.
Refer to Sponsor Ballot spreadsheet for detailed disposition of various comments.

Lunch break (12:30 pm).

PM1 - Meeting re-convenes (2:15 pm).

Comment resolution continued.
Refer to Sponsor Ballot spreadsheet for detailed disposition of various comments.

Coffee break (2:40 pm).

PM1 session - (3:05 pm).

Comment resolution continued.
Refer to Sponsor Ballot spreadsheet for detailed disposition of various comments.

Meeting adjourned (5:55 pm).
End of Day Two

Day 3 – March 19, 2008

AM1 session – 8:45 am

Summary of ITU meeting (802.18) by Tom Wasilewski.
It was reported that 802.18 is going to evaluate different proposals from different WGs, but that 802.18 will not get into technical content of the submitted proposals.

Jim Ragsdale – presented the schedule for IMT Advanced.

M. Klerer goes over the day's agenda

Comment resolution continued from the previous day.
Refer to Sponsor Ballot spreadsheet for detailed disposition of various comments.
Coffee break (10:05 am)
AM2 session begins (11:05 am)

Comment resolution continued

Lunch break (12:40 am)
PM1 session - 2:15 pm

Discussion on 802.20.3 PAR feedback
Discussion of comments related to the PICS PAR.
Discussion of comments on the Minimum Performance PAR.
Jim Tomcik and Jerry Upton agreed to draft the responses to comments and modify the PAR text accordingly.

Coffee break (2:50 pm)
PM2 session begins (3:15 am)

Discussion on PAR feedback and modified PAR
PAR 802.20.2 (MP PAR)
Chair goes over the responses prepared by Jim T. (Qualcomm)

Motion to approve the modified 802.20.2 (MP) PAR
Moved: Jerry Upton
Second: Radhakrishna Canchi
6 members (excluding the chair) present

The designated voting members approve the modified PAR with acclamation
Discussion on PICs PAR
Members discuss the responses crafted to the comments on the PICS PAR.
Agree to fix minor typos.

Motion to approve the modified PICS PAR
Moved: Jerry Upton
Second: Radhakrishna Canchi
The voting members unanimously approve the modified PAR.
Typos, etc. fixed.
No objections from members on the modified PAR
Comment resolution continued

Session adjourned (5:50 pm)
End of Day 3

Day 4– March 18, 2008
AM1 session - Meeting re-convenes (8:40 am)

Comment resolution continued.
Refer to Sponsor Ballot spreadsheet for detailed disposition of various comments.

Discussion on revised P&P

Motion to approve revised P&P as reviewed in March 2008 (given in C802.20-02R1)
The Working Group approves the revision of the 802.20 Policies and Procedures as reviewed in the March 2008 opening and stated in Contribution C802.20-08/02R1 which was based on C802.20-08/01.

Moved: Jerry Upton
Second: Jim Ragsdale

Request to continue discussion after coffee break
The motion discussion will be continued after the break

Voting:
Alcatel-Lucent - approve
Broadcom - disapprove
Qualcomm - approve
Kyocera - approve
Nokia-Siemens - disapprove
Steepest Ascent - approve
Ericsson - approve
AT&T - approve
NEC - approve
Niigata Univ. - approve
Miagi Univ. - approve

9 - approves, 2 - disapproves, chair did not vote

The motion to approve revised P&P passed

Victor Hou requested that this motion be sent out as a letter ballot to the voting members.
This request needs to be formally voted by the WG members before sending it.
Motion to send out a letter ballot to affirm the vote on the revision of 802.20 P&P as voted in March 08 closing plenary

Moved: Victor Hou
Second: No second
However, the motion is not 2nded. So, the above motion is not moved forward.

Continue with comment resolution.

Chair discusses the usage of 3GPP2 material in the 802.20 standard, the procedure to be followed and its implications. Modify comment response to identify the material from 3GPP2 with copyright permission from the publisher.

Members discuss the comment resolution reply to relevant comments on the topic. Provide a reference to TIA documents. Members agree to refer to 3GPP2 related material in as published by the TIA.

Motion to approve comment resolution:
The WG affirms the resolution of comments that occurred during the March 2008 session for the recirculation of the sponsor ballot. (Approval of this motion does not mean agreement on all resolutions).

Moved: Jerry Upton
Second: Radhakrishna Canchi.

Voting:
- Alcatel-Lucent - approve
- Broadcom - approve
- Qualcomm - approve
- Kyocera - approve
- Nokia-Siemens - disapprove
- Steepest Ascent - approve
- Ericsson - approve
- NEC - approve
- Niigata Univ. - approve
- Miagi Univ. - approve

9 approve, 1 disapprove, chairman did not vote

Motion passes

Motion to take the P802.20 Draft 4.1m to RevCom:
WG recommends and approves the 802.20 Chair requesting approval from the 802 Executive Committee to conditionally approve IEEE 802.20 Working Group P802.20 Draft 4.1m to go to RevCom.
The recirculation ballot will be a 15 day ballot.
Comment resolution will occur at the May interim.
Moved: Jerry Upton
Second: R. Canchi

Voting:
1. Alcatel-Lucent - approve
2. Broadcom - disapprove
3. Qualcomm - approve
4. Kyocera - approve
5. Nokia-Siemens - disapprove
6. Steepest Ascent - disapprove
7. Ericsson - approve
8. NEC - approve
9. Niigata Univ. - approve
10. Miagi Univ. - approve

8 approve, 2 disapprove, chairman did not vote

Motion passes

Lunch break (12:55 pm)

AM2 session - Session reconvened (2:00 pm)

Discussion on new MIB (Management Information Base) Enhancements and Corrigenda items PAR (802.20.a)
Presented by Jim Tomcik.

Motion to approve the above PAR:
The WG approves the PAR for the development of a MIB enhancement

Moved: J. Tomcik
Second: R. Canchi

Floor open for discussion on the PAR.

Voting:
1. Alcatel-Lucent - approve
2. Broadcom - abstain
3. Qualcomm - approve
4. Kyocera - approve
5. Nokia-Siemens - abstain
6. Ericsson - approve
7. NEC - approve
8. Miagi Univ. - approve

6 approves, 2 abstains, chairman did not vote.
The motion is approved.

Motion to adjourn the session
Moved: Jerry Upton.
Second: Nancy Bravin

Meeting adjourned.

Close of March 2008 plenary (2:25 pm).
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M=Member, A=Aspirant Member, O=Observer