

## Meeting Information Update #1



### IEEE 802 Plenary Session July 13-18, 2014 San Diego, California USA

Wednesday May 14, 2014

The next IEEE 802 Plenary Session will take place **July 13-18, 2014** at the **Manchester Grand Hyatt** in **San Diego, California USA**.

Participating IEEE-802 Working Groups: **802.1, 802.3, 802.11, 802.15, 802.16, 802.18, 802.19, 802.21, 802.22, 802.24.**

## Event Information and Registration Website:

<http://802world.org/plenary>

### Registration Fees & Deadlines:

The registration fee covers AV equipment, network/Internet services, power hook-ups for laptop computers, continental breakfast, morning and afternoon refreshments, as well as meeting services and supplies.

The combined hotel room stays of IEEE 802 attendees' covers the meeting rooms themselves. For this reason, anyone who is not a registered guest at the [Manchester Grand Hyatt](#) for one or more nights must pay a higher registration fee than attendees staying at the IEEE 802 Plenary Session hotel.

#### **Early: Before 6pm Pacific Time, Friday, May 23, 2014**

(UTC Time: 1am Saturday, May 24, 2014)

- \$US 500 for attendees staying at the [Manchester Grand Hyatt](#)
- \$US 800 for all others (including local attendees not staying at the group hotel)

#### **Standard: After Early Registration and before 6pm Pacific Time, Friday July 4, 2014**

(UTC Time: 1am Saturday, July 5, 2014)

- \$US 600 for attendees staying at the [Manchester Grand Hyatt](#)
- \$US 900 for all others (including local attendees not staying at the group hotel)

#### **Late/On-site: After 6pm Pacific Time Friday July 4, 2014**

(UTC Time: 1am Saturday, July 5, 2014)

- \$US 800 for attendees staying at the [Manchester Grand Hyatt](#)
- \$US 1100 for all others (including local attendees not staying at the group hotel)

#### **Student Registration:**

- \$US 150 for all student attendees (college students at the bachelor or post-graduate level)
- The Student meeting fee is available to full-time college students at the bachelor or post-graduate level. The Student meeting fee is available only one time per person. The person using the Student meeting fee will not be able to use meeting attendance to gain or maintain voting rights.
- Limited registrations available.
- **A valid current student ID must be shown when picking up the meeting badge.**

## University Outreach – Tuesday July 15, 2014

- \$US 25 US for all student attendees (college students at the bachelor or post-graduate level)
- Register Online: <http://802world.org/plenary>

The day will start at 8:00 am with an orientation session of about one hour long. IEEE 802 University Outreach students and faculty attendees are then free to observe sessions. A list of meetings recommended for observation by the Working Groups (a self guided tour) will be supplied. The day will end at 5:00 pm with a closing session to provide the opportunity for IEEE 802 University Outreach participants to ask questions about what they have observed.

## Registration Policy

**Session Registration:** Registration is available through a secure website and requires a valid credit card for the payment of the registration fee; checks are NOT accepted for web-registration.

Any individual who attends any part of a meeting that is a scheduled part of an 802 Plenary Session must register for the full session.

Session registrations are not transferable to another individual or to another plenary session.

If you register for an IEEE 802 Plenary session and then are unable to attend, you must request cancellation of your registration before the cancellation deadline to be eligible for a refund of all or part of the fees paid.

After you have Registered for the Session, Registration Cancellation Requests and Visa Invitation Requests may be submitted via a link on the event website at: <http://802world.org/plenary>

## Cancellation & Refund Policy

In order to obtain a refund of all or part of the fees paid you must request cancellation of your registration before the late cancellation deadline.

| CANCELLATION TYPE               | DEADLINE                                       |
|---------------------------------|--|
| EARLY - FULL REFUND             | 6 PM Pacific Time, Friday, <b>May 23, 2014</b> |
| LATE – CANCELLATION FEE \$US100 | 6 PM Pacific Time, Friday, <b>July 4, 2014</b> |
| <b>NO REFUNDS AFTER</b>         | 6 PM Pacific Time, Friday, <b>July 4, 2014</b> |

Cancellation requests must be made either by submitting an online request at <http://802world.org/plenary> or by submitting an email request direct to: Email: [802info@facetoface-events.com](mailto:802info@facetoface-events.com)

## Group Hotel Registration Discount Policy

The registration fee covers AV equipment, network/Internet services, power hook-ups for laptop computers, continental breakfast, morning and afternoon refreshments, as well as meeting services and supplies.

The combined hotel room stays of IEEE 802 attendees' covers the meeting rooms themselves. For this reason, anyone who is not a registered guest at the [Manchester Grand Hyatt](#) for one or more nights must pay a higher registration fee than attendees staying at the IEEE 802 Plenary Session hotel.

Attendees who elect to share accommodations must ensure that all members of the rooming party are listed on the hotel register before arrival (or upon check-in at the hotel) so that the hotel can verify their hotel stay.

**Please note:** The correct registration fee must be paid prior to receiving your badge, which permits entrance to scheduled meetings.

## USA VISA Applications

In many cases, visas are required for entrance into the USA. For standards participants traveling to the USA, we recommend visiting the USA government site for advice on how to obtain such a visa. Please download the guide at: <http://travel.state.gov/pdf/BusinessVisa.pdf>

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For up-to-date information on the Visa Application Process and expected wait-times:  
<http://travel.state.gov>

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For further information on traveling to the US, please go to:  
<http://sites.nationalacademies.org/PGA/biso/visas/index.htm>.

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This is NOT an IEEE website but is provided to you as additional information on traveling to the United States

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## Instructions for Obtaining an Invitation Letter for in USA Visa Applications

The IEEE Standards Association can provide you with a letter inviting you to attend the session. You must register for the upcoming plenary session in order to obtain an Invitation Letter. To register for the IEEE 802 plenary session you must pay the registration fee using a valid credit card that can accept charges in US dollars. If for any reason you should be unable to attend the plenary session you may request a refund of your registration fee according to the IEEE 802 Cancellation Policy (<http://802world.org/plenary/cancellation-policy/>).

1. Once your registration has been approved you may at any time select the link to “Generate a Visa Letter” from the US VISA tab on event portal navigation bar. You will be asked to log in using the same UserID and Password that you used to register.
2. If you completed registration successfully, you will then be asked to provide some additional information that is necessary for your Invitation Letter:
  - Your Date of Birth
  - Your Place of Birth
  - The Nationality of Your Passport (i.e. the issuing country)
  - The Passport Number
  - The Passport Expiration Date
3. Once this information has been accepted your personalized letter will be generated in Acrobat PDF format and then displayed on the screen for printing and saving, if you have Acrobat or Acrobat Reader (version 5.0 or higher) installed on your machine (see the link on the 802 homepage if you want to load Acrobat Reader for free). In addition, a copy of the generated visa letter PDF format file will be sent as an attachment in an email to your email address. These letters have the IEEE Logo at the top, are properly signed by the IEEE-SA President, and should be printable on any common personal computer printer.
4. If you are still unsure of what to do, or if you have any other questions, please contact our meeting organizers by email: [802info@facetoface-events.com](mailto:802info@facetoface-events.com) or by phone: +1 (408) 241-8906.

## IEEE 802 Plenary Session Group Hotel Rates:

### Manchester Grand Hyatt

One Market Place,  
San Diego, California, USA 92101  
Tel: +1 619-232-1234

### [Maps & Directions](#)

#### GROUP RATES:

##### **\$US 189/Night/Run of House (plus applicable taxes)**

Rate applies to Single/Double Occupancy, Run of House Rooms, Internet access included.

##### **\$US 209/Night/BayView Deluxe (plus applicable taxes)**

Rate applies to Single/Double Occupancy, BayView Deluxe Rooms, Internet access included.

#### EXTRA ADULTS:

Extra Adults (>2) are an additional \$US 25/Night (plus applicable taxes).

#### EXTENDED DATES: July 3-29, 2014

Subject only to availability the IEEE 802 Group Rate is available July 3-29, 2014.

**SUBJECT TO AVAILABILITY:** The Group Rate is subject to the availability of rooms in the IEEE 802 Group Room Block.

#### **ROOM BLOCK DEADLINE:**

If the block is sold out before the **deadline date** (June 23, 2014), the rates may no longer be available.

#### HOTEL CANCELLATION POLICY:

No penalty if reservation is cancelled prior to 6pm Pacific Time on anticipated date of arrival.

## How to Make a Room Reservation at The IEEE 802 Group Rate

#### Reserve room online at:

[https://resweb.passkey.com/Resweb.do?mode=welcome\\_ei\\_new&eventID=11303871](https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=11303871)

#### Reserve a room by phone:

Manchester Grand Hyatt Direct Line Tel: +1 619 232 1234

Ask for reservations and then ask for IEEE 802 Plenary Session Group Rate, code = "IEEE 802"

**A NOTE ON COMICON:** During the week following the IEEE-802 Plenary Session, the city of San Diego is playing host to "Comic-Con". Comic-Con is an enormously popular convention with 1000's of delegates. Hotel rooms will be scarce & at a premium. To ensure the best rates & selection at Manchester Grand Hyatt please book your reservation as soon as possible.

## Ground Transportation Information

#### DETAILED INFORMATION (including maps and transit trip planner):

<http://802world.org/plenary/local-transportation/>

**San Diego Taxi:** San Diego taxi service is available on a first come, first serve basis from the lower level curb of all. Approximate cost from SAN to Manchester Grand Hyatt San Diego is \$US 10. - \$13.

**San Diego Airport Shuttle Service:** San Diego airport shuttle companies are available for an approximate cost of \$US 8. per person. Express Shuttle is available with reservations. Call 800-900-7433 or 619-591-0303.

## Emerging Applications Birds-of-a-Feather

**Wednesday, July 16, 2014, 6:15pm to 9:00pm**

On the evening of Wednesday, July 16, of the IEEE 802 July 2014 Plenary week, a Birds-of-a-Feather (BOF) session will be held for all attendees to gather and discuss Emerging Applications that may leverage or impact the overall IEEE 802 community.

The format of the BOF will be short presentations from a selected panel to seed the discussion on how Emerging Applications may affect, leverage, or utilize technology based on the IEEE 802 family of standards.

Attendees should plan to gather at 6:15pm for light hors d'oeuvres and a drink prior to the start of the BOF Panel at 7pm.

Proposals on Emerging Application topics are invited. Potential topics include, but are not limited to: Internet of Things, Vehicular Networking, Industrial Networking, Changing Existing Application Spaces, etc.

Please submit your proposed topic via the [Topic Proposal Submission Form](#). Questions should be directed to Pat Thaler ([pthaler@broadcom.com](mailto:pthaler@broadcom.com)) or John D'Ambrosia ([jdambrosia@ieee.org](mailto:jdambrosia@ieee.org)).

## Local Insights and Tourism Information

IEEE 802 Vice Chair and San Diego resident Dr. James Gilb has kindly recommended a number of options for Food, Drink and Entertainment near the Manchester Grand Hyatt.

We have posted this information online, check it out. <http://802world.org/plenary/local-info/>

## Email Distribution List

We only provide e-mailed session announcements and updates. Session information will continue to be available on the IEEE 802 web site at: <http://www.ieee802.org/meeting/>. We also have a Meeting Information email distribution list. To join this list and stay informed, send email to [listserv@listserv.ieee.org](mailto:listserv@listserv.ieee.org) with no subject and with the following 2 lines appearing first in the body of the message:

**subscribe stds-802-all  
end**

## Meeting Planner Contact Information

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