



IEEE 802 Plenary Session

July 9-14, 2017

Berlin, Germany

May 10, 2017

EARLY REGISTRATION & HOTEL RESERVATION DEADLINE MAY 19, 2017

- **Session Dates:** Sunday, July 9th to Friday, July 14th, 2017.
- **IEEE 802 Working Group Sessions Participating:** 802.1, 802.3, 802.11, 802.15, 802.16, 802.18, 802.19, 802.21, 802.22, 802.24
- **Event Information & Registration:** <http://802world.org/plenary>

REGISTRATION FEES & DEADLINES

Early Registration

- \$US 450.00 for all attendees
- **Deadline: 6:00 PM Pacific Time, Friday, May 19, 2017**

Standard Registration

- \$US 550.00 for all attendees
- **Deadline: 6:00 PM Pacific Time, Friday, June 23, 2017**

Late/On-site Registration

- \$US 750.00 for all attendees
- **Applies to All Registrations AFTER: 6:00 PM Pacific Time, Friday, June 23, 2017**

- **Student Registration: \$US 150.00 (college student bachelor or post-graduate level)**

- The Student meeting fee is available only one time per person.
- The person using the Student meeting fee will not be able to use meeting attendance to gain or maintain voting rights.
- **A valid current student ID must be shown when picking up the meeting badge.**

➤ **The IEEE 802 Plenary Session Registration Rate is not reduced for attendees staying at Estrel Hotel Berlin.**

Registration Fee Includes

- Network/Internet services
- AV equipment
- Power hook-ups in the meeting rooms
- Session identification badge
- Breakfast, and Lunch (attendee)
- Morning and afternoon refreshments
- Wednesday evening social (limited availability request during registration)
- Meeting services and supplies

Registration Payment Policy

Registration is payable through a secure website and requires a valid credit card for the payment of the registration fee, cash and checks are NOT accepted for registration. Any individual who attends any part of a meeting that is a scheduled part of an IEEE 802 Plenary Session must register and pay the full session fee. Registrations are not transferable to another individual or to another Plenary session.

SOCIAL EVENT

- **6:00 PM Wednesday July 12, 2017**
- Cruise along the Landwehr Canal and Spree River, a Berlin city sightseeing boat trip and tour.
- Dinner and guided tour included.
- The cruise will go rain or sunshine and has covered seating.

SOCIAL EVENT TICKETS

Attendee Ticket

- \$US 0.00 for all attendees
- If you wish to attend please request ticket as part of your registration or contact IEEE 802 Meeting Planner (Face to Face Events) at 802info@facetoface-events.com
- Tickets are limited*: If Sold Out a Wait List will be maintained.
- **Onsite Pick Up: Tickets must be picked up between 7:30 AM and 3:45 PM Central European Time, Tuesday, July 11th. 2017 at the event Information Desk**

Guest Ticket (>3 Years of Age)

- \$US 24.99 for all guests >3 years of age
- If you require a single guest ticket please purchase ticket as part of your registration.
- If you require more than one guest ticket please email your ticket request to IEEE 802 Meeting Planner (Face to Face Events) at 802info@facetoface-events.com.
- Tickets are limited*: If Sold Out a Wait List will be maintained
- Social Tickets are **not refundable** but may be transferred to another attendee or guest.
- **Onsite Pick Up: Tickets must be picked up between 7:30 AM and 3:45 PM Central European Time, Tuesday, July 11th at the event Information Desk**

Infant Guest Ticket

- \$US 0.00 for all guests <3 years of age
- If you require a single infant guest ticket please purchase ticket as part of your registration.
- If you require more than one infant guest ticket please email your ticket request to IEEE 802 Meeting Planner (Face to Face Events) at 802info@facetoface-events.com.
- Tickets are limited*: If Sold Out a Wait List will be maintained
- Social Tickets are **not refundable** but may be transferred to another attendee or guest.
- **Onsite Pick Up: Tickets must be picked up between 7:30 AM and 3:45 PM Central European Time, Tuesday, July 11th at the event Information Desk**

Wait List Ticket(s)

- Tickets are limited, once all tickets have been subscribed a wait list will be maintained.
- To join the wait list please email Face to Face Events at 802info@facetoface-events.com with the subject 802-0717-Social Ticket Wait List
- If tickets become available, attendees on the waitlist will be emailed a request to pick up tickets at the event information desk. Tickets will distributed on a first come first serve basis.
- **Onsite Pick Up: Between 7:30 AM and 3:45 PM Central European Time, Wednesday, July 12th at the event Information Desk**

Germany VISA Applications

In some cases, visas are required for entrance into Germany. For standards participants traveling to Germany, we recommend visiting the German government site for advice on how to obtain such a visa. http://www.auswaertiges-amt.de/sid_4EB56235283CE006F05DBB1303DB60E6/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html
The German Government page is able to supply such information as:

- * Up-to-date information on the Visa Application Process
- * Expected wait-times for appointments and application processing in various cities

For further information on traveling to the Germany, please go to:
http://www.bund.de/EN/Entering-Germany/Entering-Germany_node.html

The websites listed above are NOT IEEE websites but are provided to you as additional information on traveling to the Germany.

Instructions for Obtaining an Invitation Letter for in German Visa Applications

The Estrel Berlin has agreed to partner IEEE Standards Association to provide you with a letter inviting you to attend the session.

- ❖ You must register for the upcoming plenary session in order to obtain an Invitation Letter.
- ❖ **Please select VISA Letter and complete the VISA Letter portion of the registration form.**
- ❖ **Invitation Letters will be issued once a week on Wednesdays.**

IEEE 802 GROUP HOTEL

Estrel Berlin

Sonnenallee 225
12057 Berlin, Germany

- ❖ Phone +49 30 6831 0
- ❖ Hotel Information Website: <https://www.estrel.com/en/>
- ❖ Reservation Inquiries: groups@estrel.com

Please use the following Link to book your IEEE 802 rate reservation at the Estrel:
<https://bookings.ihotelier.com/Estrel-Hotel-Berlin/bookings.jsp?groupID=1607301&hotelID=17417>

- ❖ **SINGLE OCCUPANCY** EUR 127.00 per Night*
- ❖ **DOUBLE OCCUPANCY** EUR 168.00 per Night*

* Includes service charges & VAT, Internet Access, Full Buffet Breakfast

IEEE 802 GROUP RATE DEADLINE: FRIDAY, MAY 19, 2017 at 11:59 PM CET

* 11:59 PM CET (Central European Time, UTC + 1), 2:59 PM PST (Pacific Standard Time, UTC - 8)

HOTEL CANCELLATION POLICY

- * Guest room reservations can be cancelled free of charge until 4 weeks prior to arrival date.
- * **After the cancellation date: All cancellations, no shows, and or early departures the Estrel are charged 80% of the reservation as booked as cancellation charges.**

Meeting Planner Contact Information

Face to Face Events, Inc.
621 Promontory Drive West
Newport Beach, CA 92660 USA

Email: <mailto:802info@facetoface-events.com>
Phone# +1 949-514-8004