

Change 2-11/16

- The purpose, objective, or problem
 - This proposed change addresses two issues, the notice requirement for electronic IEEE 802.3 Task Force and Study Group meetings and the ability to take votes during an electronic IEEE 802.3 Task Force meeting.
 - Subclause 3.3.2 'Meetings and Participation' of the IEEE 802.3 Ethernet Working Group Operations Manual that '*A meeting notice and outline agenda shall be made available 30 days prior to any meeting.*'. This is an additional requirement over and above the IEEE 802 LMSC Working Group Policies and Procedures which states in subclause 6.6 'Subgroup Meetings' that '*A subgroup of a WG shall announce all electronic meetings at least 10 days in advance, except for electronic meetings concerning only regulatory communications, which shall be announced at least 5 days in advance. All face to face meetings of a subgroup of a WG shall be announced at least 30 days in advance.*'. I believe this discourages electronic Task Force and Study Group meetings which would sometimes be useful to hold. I suggest we address this by moving to a reference to the IEEE 802 LMSC Working Group P&P allowing Task Force and Study Group chairs to call teleconference meetings with 10 days' notice on the condition that voting will not occur (see below). If voting is to occur the 30 days' notice requirement should remain.

Change 2-11/16, continued

- The purpose, objective, or problem, continued
 - I also propose that voting at teleconference meetings should be permitted by the IEEE 802.3 Operations Manual in certain circumstances to increase efficiency. These circumstances would be a comment resolution meetings where the draft has reached or exceed a minimum of 75% approval, and the volume of comments is expected to be low. As stated above, I propose that such a teleconference meeting require 30 days' notice, and in addition I propose that only IEEE 802.3 voters are allowed to vote, and that counted votes have to be recorded as roll call votes.

Change 2-11/16, continued

- Specific text changes

- **Change the last three paragraphs as 3.3.2 as shown below:**

- A TF will normally meet during the week of the LMSC plenary. The WG Chair determines, taking into account TF status, if this plenary week TF meeting is not required. Depending on the work load, interim TF meetings can be held between the LMSC plenary meetings as often as required and agreed to by the TF membership. ~~A meeting notice and outline agenda shall be made available 30 days prior to any meeting.~~ The notice requirements for the announcement of a TF meeting are contained in the IEEE LMSC WG P&P (see ref [1], 6.6) with the addition that an electronic TF comment resolution meeting where motions are to be considered (see 3.4.2) shall be announced at least 30 days in advance. The intention to hold an electronic TF meeting should be announced at a WG meeting.

- The announcement, ~~In addition this notice and including an outline~~ agenda, shall be sent to the ~~e-mail list of all active participants (voters, observers, liaisons and LMSC Executive Committee)~~WG reflector. The announcement of a face-to-face TF meeting shall also ~~This notice will~~ include as a minimum the date, time, location, host, hotel details, meeting fees and cut-off dates, and travel details if necessary ~~and a stated purpose.~~ The announcement of an electronic TF meeting shall also include as a minimum the date, time, and instructions for obtaining access to the electronic TF meeting.

Change 2-11/16, continued

- Specific text changes, continued
 - **Change the last paragraph of 3.3.2 as shown below:**
 - TF meetings that are less than two days in duration, ~~or~~ that take place adjunct to and co-located with the Plenary meeting, or that are electronic, do not count towards WG voting rights.
 - **Change the second paragraph of 3.4.2 as shown below:**
 - In face-to-face TF meetings w~~h~~ere a TF is operating with membership rules for voting (see 3.3) only the TF members ~~can~~may make and vote on motions. In face-to-face TF meetings w~~h~~ere ~~these~~ membership rules are not in force ~~all~~any TF participants ~~is entitled to~~may make ~~motions and all TF participants who are present at the time the vote is taken have the right to~~ and vote on ~~the~~ motions, subject only to the provision that they believe that they are qualified to vote on the matter before the TF. Electronic meetings shall only consider motions to progress a draft and only when balloting is substantially complete. Electronic meetings that will consider motions shall be approved by the WG Chair prior to the meeting announcement. In such meetings only IEEE 802.3 Working Group members may make and vote on motions. If a motion is not approved by unanimous consent it shall be taken as a roll call vote.

Change 2-11/16, continued

- Specific text changes, continued
 - **Change the last paragraph of 3.4.2 as shown below:**
 - The decision to define a motion as technical or procedural rests with the TF Chair. Generally a technical motion is defined as a motion that will materially ~~effect~~affect the content of a draft. This is because a draft itself will ultimately be subject to a 75% majority vote at both WG and LMSC ballot.