

Rules for Conducting Electronic Votes in 802.5

For conducting committee business apart from at meetings, the following procedure will be used.

1. Any voting member of 802.5 may submit a motion to the committee by electronic mail (an 'electronic motion') to the committee-wide official email reflector (the reflector).
2. Each motion requires a seconder, who is the first voting member to submit a follow-up email to the reflector stating "I second the motion" and quoting the text of the motion.
3. The chair or vice-chair will either rule the motion out of order or announce the start of the voting period by email to the reflector, specifying the end of the voting period and whether it is a technical or non-technical vote.
4. Amendments to a motion (for example by a motion to amend) are not allowed.
5. With the agreement of the chair or vice-chair, a motion may be withdrawn by the mover.
6. The default voting period is two weeks. In exceptional circumstances, the Chair may specify a shorter voting period, of no less than one week. In such a case, the chair must give his reasons for so specifying.
7. All voting members of 802.5 may vote on an electronic motion.
8. Votes are cast by sending an email message to the reflector quoting the text of the motion and indicating approval or disapproval of the motion, or abstaining. Voters should indicate that they are voting members.
9. Voters may change their vote at any time up to the end of the voting period.
10. For the vote on an electronic motion to be valid, at least 50% of eligible voting members must vote. If insufficient votes have been cast by the end of the voting period, voting will remain open for no more than 4 additional days. If there are still insufficient votes, the motion fails.
11. For the vote on an electronic motion to pass, the YES / (YES + NO) proportion must be greater than:
 - 50% for non-technical electronic motions;
 - 75% for technical electronic motions.
12. Once the voting period is over, the chair or vice chair shall prepare a tally of votes cast and report by email to the reflector, showing each vote and stating whether the vote was valid and if so, whether it passed. If a voter has provided a brief explanation of reasons for voting no, these comments will be included in the report.
13. All times are based on the reflector's time postings.
14. The results of all electronic motions must be recorded in the minutes of the following meeting.
15. All electronic business will be conducted in an open fashion, with all comments and votes sent to the reflector.