

MINUTES (Unconfirmed) IEEE 802 LMSC EXECUTIVE COMMITTEE MEETING, Rev. 0

Prepared by John D'Ambrosia, IEEE 802 LMSC Recording Secretary

Tuesday, Oct 7, 2014 – 1:04 pm
All times Eastern Daylight Time (EDT)

Teleconference

EC members (Or their representatives) present:

Paul Nikolich –	Chair, IEEE 802 LAN/MAN Standards Committee
Pat Thaler –	1 st Vice Chair, IEEE 802 LAN/MAN Standards Committee (showed up approximately 1:20pm)
James Gilb –	2 nd Vice Chair, IEEE 802 LAN/MAN Standards Committee, Chair, IEEE 802.24 Smart Grid TAG
Clint Chaplin	Treasurer, IEEE 802 LAN/MAN Standards Committee
Jon Rosdahl –	Executive Secretary, IEEE 802 LAN/MAN Standards Committee
John D'Ambrosia –	Recording Secretary, IEEE 802 LAN/MAN Standards Committee
Glenn Parsons -	Chair, IEEE 802.1 – HILI Working Group
David Law -	Chair, IEEE 802.3 Ethernet Working Group (arrived at 2:15pm)
Adrian Stephens –	Chair, IEEE 802.11 – Wireless LAN Working Group
Rick Alfvén	Representative (Vice Chair), IEEE 802.15 – Wireless PAN Working Group
Pat Kinney	Representative (Vice Chair), IEEE 802.15 – Wireless PAN Working Group
Roger Marks –	Chair, IEEE 802.16 – Broadband Wireless Access Working Group
Apurva Mody –	Chair, IEEE 802.22 – Wireless RANs Working Group

Nonvoting EC members present:

R. Canchi	Chair, IEEE 802.20 – Mobile Broadband Wireless Access Working Group
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EC members absent:

Bob Heile –	Chair, IEEE 802.15 – Wireless PAN Working Group
Steve Shellhammer	Chair, IEEE 802.19 – Wireless Coexistence Working Group
Mike Lynch	Chair, IEEE 802.18 – Regulatory TAG (arrived 1:17pm, email notification)
Subir Das –	Chair, IEEE 802.21 – Media Independent Handover Working Group

Nonvoting EC members absent:

John Lemon –	Chair, IEEE 802.17 – Resilient Packet Ring Working Group
Geoff Thompson	Member Emeritus (nonvoting)
Juan Carols Zuniga -	Chair, Privacy EC Study Group

Others

Soo Kim, IEEE-SA
Gregory Marchini, IEEE-SA
Dawn Slykhouse, Face To Face Events
Lisa Ronmark, Face To Face Events
Walter Pienciak, IEEE-SA
Buzz Riggsbee, Independent
Alireza Babaei
Brad Booth, Microsoft

v01		DRAFT AGENDA - IEEE 802 LMSC EXECUTIVE COMMITTEE INTERIM TELECON			
		Tuesday 1:00PM-3:00PM ET, 7 October 2014			
Key:		ME - Motion, External, MI - Motion, Internal, DT- Discussion Topic, II - Information Item			
		Special Orders			
		Category (* = consent agenda)			
1.00		MEETING CALLED TO ORDER	Nikolich	1	01:00 PM
1.01	MI	APPROVE OR MODIFY AGENDA	Nikolich	5	01:01 PM

Meeting called to order at 1:00pm

- Email (10/7/14) from Bob Heile indicated he would not be able to attend call and was requesting Vice Chairs Rick Alfvn and / or Pat Kinney to stand in for him.
- Email (10/7/14) from Steve Shellhammer indicated he would be unable to attend today's conference call.

1.01	MI	APPROVE OR MODIFY AGENDA	Nikolich	5	01:01 PM
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Time: 1:02

Agenda Modifications –

- Items 13.0 and 14.0 (Gilb) will be heard after Item 2.0
- Marks – Propose 19.01 for consent agenda.

*Motion #1	Motion to approve agenda as amended.
Moved	D'Ambrosia
Second	Stephens
Results	Approved without objection
Motion	Passes
Reference	Item 1.01

v02		Approved AGENDA - IEEE 802 LMSC EXECUTIVE COMMITTEE INTERIM TELECON			
		Tuesday 1:00PM-3:00PM ET, 7 October 2014			
Key:		ME - Motion, External, MI - Motion, Internal, DT- Discussion Topic, II - Information Item			
		Special Orders			
		Category (* = consent agenda)			
1.00		MEETING CALLED TO ORDER	Nikolich	1	01:00 PM
1.01	MI	APPROVE OR MODIFY AGENDA	Nikolich	5	01:01 PM
1.02	II	Announcements from the Chair	Nikolich	5	01:06 PM
2.00	II	Review July Plenary EC action items and get status update	D'Ambrosia	10	01:11 PM
3.00	II	Report on Status of Venue Contracts (Berlin - James; Macao - Jon)	Rosdahl/Gilb	5	01:21 PM
4.00	II	Report on Professional Conference Organizer Contract Status	Rosdahl	2	01:26 PM
5.00	II	Status of Future Venues in general	Rosdahl	5	01:28 PM
6.00	DT/II	Status of Atlanta Interim - Budget, Registration starting point, and meeting room requirements	Rosdahl	12	01:33 PM
7.00	II	Network Provider RFP Adhoc status	Rosdahl	5	01:45 PM
8.00	MI	Motion to approve Site visit to Berlin/Prague and another possible Europe Venue in Dec	Rosdahl	5	01:50 PM
9.00	MI	Motion to approve funding for electronic media distribution	Rosdahl	5	01:55 PM
10.00	DI	Report IEEE-SA meeting - Sept 30	Rosdahl	5	02:00 PM
11.00	DI	Logistics for the 2014 November EC Leadership Workshop - RSVP due logistics and agenda	Mody/Das	10	02:05 PM
12.00	DT	Status of San Antonio Plenary - Registration status/venue status etc. Approximately 550 Registered as of today. Contract Internet access only 30Mbps, need to look at a possilbe extra 70Mbps x \$250 per Mbs = \$17,500	Rosdahl	5	02:15 PM
13.00	II	July 2017 contract status - Estrel Hotel, Berlin, Germany	Gilb	5	02:20 PM
14.00	MI	Updates to 802.24 TAG Task Group formation process 24-14-0030-00-0000	Gilb	10	02:25 PM
15.00	II	Update on LTE-U related 802 activities	Nikolich	5	02:35 PM
16.00	II	SA Internet Governance activities and 802 LMSC	Stephens	5	02:40 PM
17.00	II	29 Sept IEEE-IETF Leadership Meeting Report	Thaler	5	02:45 PM
18.00	DT	Plenary early registration deadline (approx. 57 days) with respect to agenda announcement deadline (30 days)	Law	5	02:50 PM
19.00	DT	AOB			02:55 PM
19.01*	II	Presentation of IEEE 802.18-14-0064 under OM 8.2.2 IEEE 802.18-14-0064 Proposed LS to ITU-R WP 5D: Toward development of [IMT.HANDBOOK] https://mentor.ieee.org/802.18/dcn/14/18-14-0064-00-0000-proposed-ls-to-itu-r-wp-5d-toward-development-of-imt-handbook.docx	Lynch	5	02:55 PM
20.00	MI	Adjourn	Nikolich		03:00 PM
					03:00 PM
* Consent Agenda Items					

Time: 1:08pm

1.02	II	Announcements from the Chair	Nikolich	5	01:06 PM
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None

2.00	II	Review July Plenary EC action items and get status update	D'Ambrosia	10	01:11 PM
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D'Ambrosia reviewed action items from July 14 Plenary

Opening Meeting
Item 5.081

Item 3.1 Gilb - Review rules regarding endorsement / affiliation letter requirements for temporary appointments. Status – No action at this time. Language to be provided by Nov Plenary.
Status - Not complete. Target March 15 Plenary

Item 4.03 Thaler / D'Ambrosia – webpage to be completed by July 28 (D'Ambrosia)
Status - Not completed under discussion.

Item 8.03 Sept IEEE / IETF Leadership Meeting – Thaler forward draft agenda will be forwarded to the reflector by end of this week.
Status - Completed.

Item 4.00 Stephens removed from action item. Thompson to champion recommendations for his view on steps to taken.
Status – in process.

Item 4.00 Reported by Marks WG Ballot Notice action – discussions have happened, but no action taken. Chaplin removed from action. Marks to suggest text for WG Ballot Notice to Gilb for November meeting.
Status - Not completed. Will bring to Nov Plenary

Item 5.12 D'Ambrosia to speak with Nikolich / Marks about the formation of a Business Development Standing Committee.
Status – in process

Item 5.13 Nikolich to appoint committee on network contract RFP.
Status – not completed.

Item 5.15 Nikolich – Add Topic of Receiving confidential Email should be a topic of discussion for Nov EC Workshop.
Status – Completed.

Item 5.23 Thaler indicated next meeting for standing committee would be a teleconference in 2 weeks. Discussion meeting should be held Tues 4 to 4:30pm
Status – completed

Item 5.61 D'Ambrosia – send out summary of action items to EC Reflector 7/14.
Status – completed.

Closing Meeting

Item #3.041 Myles - Provide recommendation regarding IEEE 802 HoD in case Kraemer cannot fulfill this role.
Status: Overcome by events . Kraemer will fill role.

Item #4.04 Rosdahl - Lead further discussion on reflector about use of time in relation to tutorials.
Status: in process.

Item #4.04 Nikolich - Schedule EC meeting for next plenary venue space allocation planning 7 to 8 am.
Status: Planned for Thursday Plenary week.

Item #6.11 Gilb / Thaler - Review rules regarding teleconferences for EC Study Groups
Status: Will be discussed during review of WG P&P @ Sunday Rules Meeting, and should also discuss during Nov EC Leadership workshop.

Item #7.112 Shellhammer Send updated version of liaison to EC.
Status: Sent and posted
http://www.ieee802.org/Communications/IEEE_802_3GPP_outreach_18JUL2014_rev01.pdf

Item #8.013 D'Ambrosia Post IEEE-SA document regarding Indemnification.
Status: Completed - <http://www.ieee802.org/Indemnification%20Memo%20to%20802%20members.pdf>

Item #8.036 Parsons / Thaler Set up standing committee reflectors.
Status: Thaler standing committee reflector is set up. Parons (ITU SC) has been requested, and is in process of being set up.

14.00	MI	Updates to 802.24 TAG Task Group formation process 24-14-0030-00-0000	Gilb	10	02:25 PM
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Gilb presented following slides (24-14-0030-00)

IEEE 802.24 Vertical Applications TAG

Procedure for starting a new TG

Rationale

- The WG P&P specifies that the formation of new subgroups requires a 75% affirmative vote in subclause 9.3
 - “h) Formation of a subgroup (with the exception of a study group) including its procedures, scope, and duties”
 - The adopted rules specified majority
- The Chair also received a suggestion that the subgroup be given a name (other than study group). We selected Applications Discussion Group (ADG)

New TG process (1)

- An individual(s) requests time for a presentation (the best is a tutorial slot) that describes the new application category. The presentation should be:
 - Application focused
 - Supported by multiple members and multiple companies
- If the response from the presentation is favorable, the individual(s) requests that the IEEE 802.24 TAG form an [Applications Discussion Group \(ADG\)](#) to write a proposed TG scope document for that application category (the current form is 24-14-0014-01). ~~Approval for forming a is a majority vote.~~ The approval ratio for forming an new subgroup is given in the IEEE 802 LMSC Working Group Policies & Procedures. The IEEE 802.24 TAG Chair will inform the Sponsor of the formation of the group.
- When the [ADG subgroup](#) has achieved consensus, the Chair of the [ADG subgroup](#) will make a motion to approve the proposed TG scope document in the IEEE 802.24 TAG. Approval requires a 75% majority vote according to the IEEE 802 LMSC Policies and Procedures.

New TG process (2)

- The IEEE 802.24 TAG Chair submits the proposed TG scope document to all IEEE 802 WGs for review following the review and comment process in the “Plenary review” subclause of IEEE 802 LMSC Operations Manual. Note that a PAR is not being created.
- The 802.24 ~~ADG subgroup~~ gets a motion in a minimum of 2 IEEE 802 WGs (not TAGs) that expresses support for adding this application category. The WGs that approve the motion may identify specific topics of that application category that are relevant to that WG.
- The 802.24 chair brings a motion to the EC to approve adding the area to IEEE 802.24.
- If the EC approves the formation of the TG, the TG may begin operation immediately.
- The IEEE 802.24 TAG may request that the EC rescind the scope of a TG, thereby dissolving the TG.

Motion for EC

- Moved: That the IEEE 802 EC approves the process for forming new task groups within IEEE 802.24 TAG as described in document 24-14-0030-00
- Moved:
- Seconded:
- Vote: y/n/a

802.24 Vertical Applications TAG

James Gilb (Tensorcom)

*Motion #2	That the IEEE 802 EC approves the process for forming new task groups within IEEE 802.24 TAG as described in document 24-14-0030-00
Moved	Gilb
Second	D'Ambrosia
Results	Approved without objection
Motion	Passes
Reference	Item 14

13.00	II	July 2017 contract status - Estrel Hotel, Berlin, Germany	Gilb	5	02:20 PM
3.00	II	Report on Status of Venue Contracts (Berlin - James; Macao - Jon)	Rosdahl/Gilb	5	01:21 PM

Gilb presented the following slides

October 2014

doc.: IEEE 802 EC-14-0068r0

3.00 Report on Status of Venue Contracts (Berlin - James; Macao - Jon)

Macao: Contract executed – Deposit payment requested

Berlin:

Contract executed for 2015

Contract in IEEE Procurement process for 2017

Report

Slide 3

Jon Rosdahl, CSE

Berlin 2015 update

- **Contract signed in August**
- **Estimate < \$175,000 USD deficit**
- **Social**
 - Waiting for quote
 - Depending on price, may offer to sell social tickets as part of registration.
- **No sponsorship yet**
 - Will draft letter this week to send out
 - Some potential sponsors identified, please send more

Report

Jon Kordahl, CSE

Berlin 2015 update (cont.)

- **Room reservation will open prior to November plenary**
 - Prior to registration opening
 - We need to adjust block size in November and December
 - Block disappears prior to January interim
 - No penalty for IEEE 802 if block is not met
 - Book early!
- **Room fee is 157 EUR single, 188 EUR double**
 - Includes breakfast, VAT and regular Wi-Fi in room

Report

Jon Kordahl, CSE

Berlin July 2017

- **Contract should be signed**
- **Budget is preliminary, but deficit should be less than \$100,000 USD**
- **Rooms are 127 EUR single, 168 EUR double**
 - Includes breakfast, VAT and high-speed Wi-Fi
- **Social is TBD, but goal is to do something on the river.**

Report

Jon Rosdahl, CSE

Soo Kim confirmed that the contract has been executed this morning. 10/7.

Action Item – Rosdahl to send signed 2017 Berlin Hotel contract to the hotel

Action Item – Nikolich add agenda item to workshop for long term financial planning and impact on registration fees.
Stpehens / Rosdahl / Chaplin to work off line to prepare.

Action Item – Chapling Correct Machu past due payment issue.

4.00	II	Report on Professional Conference Organizer Contract Status	Rosdahl	2	01:26 PM
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Rosdahl presented the following slide and gave verbal update. Contract has been completed through IEEE and has been signed.

October 2014

doc.: IEEE 802 EC-14-0068r0

4.00 Report on Professional Conference Organizer (PCO) Contract Status

Contract executed – Sept

Report

Slide 7

Jon Rosdahl CSE

5.00	II	Status of Future Venues in general	Rosdahl	5	01:28 PM
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Rosdahl gave verbal update.

Open slots for 17 are being worked out for US sites. Version 8 of EC 1240 to be updated and posted. EC 14-60, R0 will be posted shortly.

October 2014

doc.: IEEE 802 EC-14-0068r0

5.00 Status of Future Venues in General

802 Plenary Future Venue File: 802 EC-12/0040r8

802 Wireless Interim Future Venue File: 802 EC-14/0060

Both files to be posted later this week.

Open dates to have North American options presented Nov:

2017 – March and November

2018 – March

Export

Slide 8

Jon Rosdahl CSE

6.00	DT/II	Status of Atlanta Interim - Budget, Registration starting point, and meeting room requirements	Rosdahl	12	01:33 PM
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Rosdahl presented following slide and gave verbal update.

October 2014

doc.: IEEE 802 EC-14-0068r0

6.00 Status of Atlanta Interim – Budget/Registration starting point, and meeting room requirements

Current Budget w/o Social – expect at least \$96,000

Options:

- 1: 500/600/800 – Normal fee
- 2: 400/600/800 – Adjusted fee –
Will cost \$50,000 if 500 sign up early
3. 450/550/750 – adjusted Fee – Cost \$35,000

Social costs - \$50 per person cap approx.: \$35,000

Report

Slide 9

Jon Rosdahl CSE

Budget is looking good, if normal meeting fee structure is maintained (500, 600, 800). Projected surplus > 90K. Budget issues are still being resolved. Surplus does not include lunch or social. Consideration is being given to reduction of meeting fees.

Lowering Early Bird Rate from \$500 to \$400 would be an approximate \$50k hit to the surplus, based on assumed projections of those signing up for early bird fee. Discussion – meeting fees were not assumed to be changed, as this meeting was a replacement for a prior plenary, which were approved by the existing EC,

Rosdahl was looking for guidance from today's meeting in order to open up registration. 802.11 wireless treasury will be used to run the meeting to allow for accounting/ tracking of meeting expenses. It will be treated as a hosted meeting – any costs will be covered by 802.11 – all surplus will be given to 802.

Discussion of options occurred.

- Current Budget w/o social – expect at least \$96K surplus
- Options
 - 500/600/800 – normal fee
 - 400 / 600 / 800 – adjusted fee – will cost \$50,000 if 500 sign up early.
- Social costs \$50 per person cap approximately \$35,000.
- Concern regarding perceived “fairness” by attendees.
- Chaplin reminded that meetings are not run on a per event budget zero basis, but budgeted over multiple meetings.
- It was noted that meeting announcements occur after the registration deadline occurs. Some have objected to this.
- Another option for meeting registration was added for consideration
 - 450 / 550 / 750
- Philosophy of meeting fee

Straw poll

Which of the three options would you support for Jan 2014

EC Position	Name	Voting Status	07 Oct Attendance
Chair	Paul Nicolich	1	NV
Vice Chair	Pat Thaler	1	3
Vice Chair	James Gilb	1	NP
Exec Sec	Jon Rosdahl	1	1
Record Sec	John D'Ambrosia	1	3
\$\$\$	Clint Chaplin	1	1
1	Glen Parsons	1	1
3	David Law	1	3
11	Adrian Stephens	1	1
15	Bob Heile	1	1
16	Roger Marks	1	3
17	John Lemon	non-voting	
18	Mike Lynch	1	NP
19	Steve Shellhammer	1	NP
20	Radhakrishna Canchi	non-voting	
21	Subir Das	1	1
22	Apurva Mody	1	NP
24	James Gilb	0	NP
Privacy ECSG	Juan Carlos Zuniga	non-voting	
Memb Emer	Geoff Thompson	non-voting	

Action Item – Rosdahl to draft an email ballot on regular meeting fees for Jan 15.

7.00	II	Network Provider RFP Adhoc status	Rosdahl	5	01:45 PM
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Rosdahl presented following slide and gave verbal update. May need to have exec session in Nov.

October 2014

doc.: IEEE 802 EC-14-0068r0

7.00 Network Provider RFP Adhoc Status

Individuals of the Adhoc have met, Jon to work with proposal for consideration in November.

There will possibly need to be an executive session for discussion in November

Export

Slide 10

Jon Rosdahl CSE

8.00	MI	Motion to approve Site visit to Berlin/Prague and another possible Europe Venue in Dec	Rosdahl	5	01:50 PM
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Rosdahl presented following slide

October 2014 **doc.: IEEE 802 EC-14-0068r0**

8.00 Motion to Approve Site visit to Berlin/Prague and another possible Europe Venue in Dec

**Motion to approve an European site visit for up to 4
people not to exceed \$25,000 for December 2014**

Move: Jon Rosdahl

2nd: Clint Chaplin

No Objection: Motion approved.

Export

Slide 11

Jon Rosdahl CSE

*Motion #3	Motion to approve a European site visit for up to 4 people not to exceed \$25,000 for December 2014
Moved	Rosdahl
Second	Chaplin
Results	Approved without objection
Motion	Passes
Reference	Item 8.00

9.00	MI	Motion to approve funding for electronic media distribution	Rosdahl	5	01:55 PM
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Chaplin noted that no motions were needed for electronic Media Distribution. Approved previously with blank motion

10.00	DI	Report IEEE-SA meeting - Sept 30	Rosdahl	5	02:00 PM
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Rosdahl presented slide. Merchant services option for concentrated banking were discussed, and is an option for consideration. Improvements in tools will help with reporting. Position on making netsuite available to 802 accountant has been reversed, and multiple persons can now work with system. Contract approval process has been improved.

October 2014

doc.: IEEE 802 EC-14-0068r0

10.00 Report IEEE-SA Meeting Sept 30

Meeting was in two parts:

1. Met with the Financial part of IEEE -

1. Discussed how the Concentrated Banking Services may be of value
2. Discussed how Merchant Services could be of value and save us some money on fees
3. NetSuite options were discussed - new option to upload bank CSV statements directly to NetSuite and we can now allow accountants access to the account, and more than one Treasurer can have access to an account.

Moving forward the Process to submit contracts:

1. Post Contract to Mentor 802Fin or 802WFin as appropriate (PCNT or LGCT doc numbers)
2. Send Contract to IEEE 802 Contracts (ieee802-contracts@ieee.org)
3. Vita picks this up and sends to Legal
4. After Legal, Vita checks final version with IEEE Exec Sec (via IEEE 802 Contracts alias)
5. Vita Posts with IEEE Procurement
6. Procurement processes contract
7. Executed Contract Sent back To IEEE Exec Secretary

We will use ieee802-contracts@ieee.org to disseminate information in regards to IEEE802 Contracts.

The Alias sends to: Paul N, Jon R, Jon G, Vita F, Juanita L, Soo K, Conference mailbox alias

Report

Slide 13

Jon Rosdahl CSE

11.00	DI	Logistics for the 2014 November EC Leadership Workshop - RSVP due logistics and agenda	Mody/Das	10	02:05 PM
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Mody / Das gave verbal update.

Needs responses from attendants.

Agenda has been posted to EC Mentor <https://mentor.ieee.org/802-ec/dcn/14/ec-14-0069-01-00EC-agenda-for-nov-2014-ec-workshop.xls>

Action Item - Mody , Add workshop agenda item to discuss level setting regarding expectations for international meetings.

Add workshop agenda item regarding LTE Unlicensed

Add workshop agenda item for further discussion on IEEE indemnification policy (30min)

12.00	DT	Status of San Antonio Plenary - Registration status/venue status etc.	Rosdahl	5	02:15 PM
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Rodahl gave verbal update. Approximately 565 have registered already . Hotel property – Dawn Slykhouse was visiting today, but no update as she had left call. Cost of the internet was being verified. Current contract (written in 2008) cited a 30M pipe – to get 100M, we would need to pay an additional \$17,500 more. Need to consider and work with Rick / Verilan.

15.00	II	Update on LTE-U related 802 activities	Nikolich	5	02:35 PM
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Nikolich gave verbal update. We received a response from the 3GPP group. They started an effort, titled Licensed-Assisted Access using LTE. We have been invited to make a presentation at the Dec meeting. The Chair is designating Steve Shellhamer to give a presentation on Co-existence – Lessons Learned to share

16.00	II	SA Internet Governance activities and 802 LMSC	Stephens	5	02:40 PM
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Stephens gave a verbal update. This effort started approximately 1 month ago, where 802 has been called out as part of the Internet community. Nikolich we are open and inclusive, but we are not interested in Internet Governance policy. It was suggested to pull together a panel session to educate.. Konstantinos in favor of such a session. Nikolich not.

It was noted that panel sessions can always be requested.

Action Item – Mody add action item to Leadership Workshop for further discussion on this agenda item, "SA Internet Governance Activities and 802 LMSC. It was requested that a tutorial from IEEE be given on Internet Governance (30 min requested).

17.00	II	29 Sept IEEE-IETF Leadership Meeting Report	Thaler	5	02:45 PM
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Thaler gave verbal meeting update. Meeting went well, as good attendance from both sides. Topics covered included – new work on OAM features to communicate between layers to allow drilling down to next layer to tunnel.

IEEE 802 EC-14-0067r0.sent on Monday.

Discussion if the F2F workshop should be held next year, perhaps every other year. Other ideas and approaches are being explored. Decision to hold workshop will be made in the future. Thaler shared that her recommendation would be to have 1 or 2 sessions to bring together experts on focus topics.

18.00	DT	Plenary early registration deadline (approx. 57 days) with respect to agenda announcement deadline (30 days)	Law	5	02:50 PM
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Law gave verbal update. Early registration ends approximately 60 days in advance of meeting, but meeting notices have to be put out 30 days in notice. Some are complaining that this is resulting in paying the higher meeting fees.

Action Item - Mody Add agenda item to Leadership Workshop to address conflict of registration fees / meeting notices (30min).

Discussion regarding the balance of fees / announcing meetings needs to be discussed.

19.00	DT	AOB			02:55 PM
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Nikolich sent out email on standards education committee request for videos to discuss standards efforts (<http://www.ieee802.org/secmail/msg17911.html>). Law gave verbal overview of goals.

19.01*	II	Presentation of IEEE 802.18-14-0064 under OM 8.2.2 IEEE 802.18-14-0064 Proposed LS to ITU-R WP 5D: Toward development of [IMT.HANDBOOK] https://mentor.ieee.org/802.18/dcn/14/18-14-0064-00-0000-proposed-ls-to-itu-r-wp-5d-toward-development-of-imt-handbook.docx	Lynch	5	02:55 PM
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Approved with approval of agenda.

20.00	MI	Adjourn	Nikolich		03:00 PM
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Meeting adjourned at 2:59pm

Summary of Motions

*Motion #1	Motion to approve agenda as amended.
Moved	D'Ambrosia
Second	Stephens
Results	Approved without objection
Motion	Passes
Reference	Item 1.01

*Motion #2	That the IEEE 802 EC approves the process for forming new task groups within IEEE 802.24 TAG as described in document 24-14-0030-00
Moved	Gilb
Second	D'Ambrosia
Results	Approved without objection
Motion	Passes
Reference	Item 14

*Motion #3	Moiton to approve a European site visit for up to 4 people not to exceed \$25,000 for December 2014
Moved	Rosdahl
Second	Chaplin
Results	Approved without objection
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Reference	Item 8.00

Summary of Action Items

Item 2.0

Remaining Action Items from July 14 Opening Meeting

Item 5.081

Item 3.1 Gilb - Review rules regarding endorsement / affiliation letter requirements for temporary appointments. Status – No action at this time. Language to be provided by Nov Plenary.
Status - Not complete. Target March 15 Plenary

Item 4.03 Thaler / D'Ambrosia – webpage to be completed by July 28 (D'Ambrosia)
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Status – in process

Item 5.13 Nikolich to appoint committee on network contract RFP.
Status – not completed.

Closing Meeting July 14 Closing Meeting

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Status: in process.

Item #4.04 Nikolich - Schedule EC meeting for next plenary venue space allocation planning 7 to 8 am.
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Item #8.036 Parsons / Thaler Set up standing committee reflectors.
Status: Thaler standing committee reflector is set up. Parsons (ITU SC) has been requested, and is in process of being set up.

Items #14 / 3

Action Item – Rosdahl to send signed 2017 Berlin Hotel contract to the hotel

Action Item – Nikolich add agenda item to workshop for long term financial planning and impact on registration fees.

Stephens / Rosdahl / Chaplin to work off line to prepare.

Action Item – Chapling Correct Machu past due payment issue.

Item #6

Action Item – Rosdahl to draft an email ballot on regular meeting fees for Jan 15.

Item #11

Action Item - Mody , Add workshop agenda item to discuss level setting regarding expectations for international meetings.

Add workshop agenda item regarding LTE Unlicensed

Add workshop agenda item for further discussion on IEEE indemnification policy (30min)

Item #16

Action Item – Mody add action item to Leadership Workshop for further discussion on this agenda item, “SA Internet Governance Activities and 802 LMSC. It was requested that a tutorial from IEEE be given on Internet Governance (30 min requested).

Item #18

Action Item - Mody Add agenda item to Leadership Workshop to address conflict of registration fees / meeting notices (30min).