

Proposed IEEE 802 Operating Rules Change

5.1.4.1 Chair's Function

Issues are of two types: procedural and technical. The Chair of the Working Group decides procedural issues. The Working Group members and the Chair decide technical issues by vote. The Working Group Chair decides what is procedural and what is technical.

5.1.4.2 Voting on Technical Issues

~~There are two types of votes in the Working Group. These are votes at meetings and votes by letter ballot.~~

Technical issues are further divided into *draft standard* and *non-draft standard*. *Draft standard* technical issues involve the draft standard as a whole or specific part thereof. *Non-draft standard* technical issues are those arising that are possibly related to the development of draft standards but not specific to the wording or intent of the drafts themselves.

5.1.4.2.1 Voting ~~at Meeting~~ on *Draft Standards*

~~A vote is carried by a 75% approval of those members voting "Approve" and "Do Not Approve". No quorum is required at meetings held in conjunction with the Plenary session since the Plenary session time and place is established well in advance. A quorum is required at other Working Group meetings. The Working Group Chair may vote at meetings. A quorum is at least one-half of the Working Group members.~~

Votes on *draft standards* must be conducted by letter ballot. A vote is carried by a 75% approval of the sum of those members voting "Approve" and "Do Not Approve". A valid ballot exists if 50% of the balloting group returns ballots.

If a letter ballot is conducted using paper ballots and postal services, the letter ballot response time must be at least 40 days from the time of sending postmark to the postmark of the returned ballot. If the letter ballot is conducted by electronic means over electronic networks, the ballot response time is 35 days as calculated from the sending and response timestamps.

If a recirculation ballot is required, the times are 20 days for paper ballots and 15 days for electronic ballots. The means of calculating the times is the same as that for letter ballots.

Working Group chairs may vote on *draft standards*.

5.1.4.2.2 Voting by Letter Ballots

~~The decision to submit a draft standard or a revised standard to the Sponsor Ballot Group must be ratified by a letter ballot. Other matters may also be decided by a letter ballot at the discretion of the Working Group Chair. The Working Group Chair may vote in letter ballots.~~

~~The letter ballot response time must be at least forty days from the time of "sending" postmark to the postmark of the returned ballot.~~

The ballot on a *draft standard* shall contain three choices:

- Approve. (May attach non-binding comments.)
- Do Not Approve. (Must attach specific comments on what must be done to the draft to change the vote to “Approve”.)
- Abstain. (Must include reasons for abstention.)

To forward a draft standard or a revised standard to the Executive Committee for approval for Sponsor Ballot Group voting, a letter ballot (or confirmation letter ballot) must be done first within the Working Group. A 75 percent approval of the Working Group confirmation letter ballot is necessary with at least 50 percent of the members voting. The 75 percent figure is computed only from the “Approve” and “Do Not Approve” votes. Subsequent confirmation ballots to the Sponsor Ballot Group do not require Executive Committee approval.

The Working Group Chair determines if and how negative votes in an otherwise affirmative letter ballot are to be resolved. Normally, the Working Group meets to resolve the negatives or assigns the task to a ballot resolution group.

There is a recirculation requirement. For guidance on the recirculation process see Section 5.4.3.2 Resolution of comments, objections, and negative votes in the IEEE Standards Operating Manual.

Submission of a draft standard or a revised standard to the Executive Committee must be accompanied by any outstanding negative votes and a statement of why these unresolved negative votes could not be resolved.

5.1.4.2.2 Voting on *Non-Draft Standard* Technical Issues

Votes on *non-draft standard* technical issues can be conducted at meetings held in conjunction with an 802 Plenary, at interim meetings or in between meetings. Votes in between meetings can use a letter ballot or not as determined by the Working Group chair. Under any of these conditions a vote is carried by a 75% approval of the sum of those members voting “Approve” and “Do Not Approve”.

At meetings held in conjunction with an 802 Plenary no quorum is required since the Plenary time and place is established well in advance. A quorum is required at other Working Group meetings or in between meetings. A quorum is at least 50% of the voting membership of the Working Group.

Votes on *non-draft standard* technical issues in between meetings can be conducted using paper ballots and postal services or by electronic means over electronic networks. The Working Group chair determines the time constraints as part of the procedure for conducting the vote if it is not declared a letter ballot by the chair. If explicitly declared a letter ballot, then letter ballot rules apply just as they do for *draft standard* letter ballots.

Working Group chairs may vote on *non-draft standard* technical issues.