

IEEE-SA/802 Task Force - Wednesday, 12 November 2008, Dallas, Crockett, 2nd Floor

SOM: 1:05 pm, CST      EOM: 2:28 pm, CST

Attendees: Buzz Rigsby, Michael Kipness, Karen Kenney, Steve Mills, Walter Pienciak, Kathryn Cush, Paul Nikolich, Geoff Thompson, Bob Grow, David Law, Christina Sahr, Bob Labelle, Andrew Myles, Jesse Walker

- Agenda (Nikolich)
  - No changes - approved
- Review of minutes from last meeting (Nikolich)
  - Ombudsman feedback – forward issue to IEEE PatCom – K. Kenney to follow-up
  - Correct Karen Kenney’s name on Minutes & beyond; should be KENNEY not KENNY
  - List of issues for PSDO – deCourcelle never received
    - The list was sent to P. Nikolich, which he then sent to a group for review – P. Nikolich will check to see where the list went and make sure it proceeds to T. deCourcelle
- IEEE/IEC Partnership Standards Development Organization Cooperation Agreement--the document was ambiguous--T. DeCourcelle had action items (see draft minutes)--update from T DeCourcelle Should 802 be concerned? (Myles/Walker)
  - Action items were to go to T. deCourcelle – she did not receive them so no action was taken – P. Nikolich is following-up
  - SC6 is sending a liaison statement to the EC requesting that we use the DIS process instead of the FDIS process proposed in the PSDO Agreement
    - SC6 participants dissatisfied with PSDO Agreement
    - Liaison communication – make appropriate people in the SA aware of their position
    - 802.3, as of the closing plenary in July 2008, will no longer forward documents to SC6 – not necessary
    - Should 802 apply to be a class “A” liaison to SC6?
- Copyright Policy (Law)
  - ProCom is working on Copyright Policy
  - When you make a contribution to project
    - If the standard gets published, you need to a letter
    - If the project is unpublished, the participation contributor acknowledges permission has been granted – worldwide, irrevocable license to use that contribution
    - Make a presentation to a group and it’s your own material, you give a worldwide license to the group, to which you are contributing, to use that material in a draft, minutes, etc.
      - What ends up in the draft and eventually gets published, becomes IEEE IP
  - 802 is on notice that this is being discussed; contributions were made yesterday from the comments resulting from the SASB Ballot held
    - Concern: we don’t want to put any barriers up for members to make a contribution, as it may impede contribution
    - All participants have implicit permission from their employer/affiliated party which covers their contribution
  - There is not a great deal of change being made, it is a narrowing of the scope
  - EC was put on notice, it was not circulated; D. Law to make sure they are aware & the ramifications are clear – current policy language vs. balloted (new) policy language
  - D. Law to facilitate questions & comments – take comments back to SASB
  - Comments will be discussed at the December 2008 SASB Meeting
- Attendance tool update (if necessary) C. Sahr
  - Up & running for all groups at this plenary with little or no complications
  - C. Sahr & W. Pienciak working on enhancements w/James Gilb whom is the coordinator
  - C. Sahr will not physically come to future plenaries; she will be available via virtual means

- K. Cush and M. Kipness will provide on-site Plenary support going forward
  - All Chairs must be knowledgeable in usage
  - Helpdesk foot traffic is generally on Sunday evening into Monday morning
    - About 10 web account issues – either getting a new one, or having multiple accounts
  - W. Pienciak is working with the developer to optimize processes and reduce manual intervention
  - An inquiry was made regarding Face-To-Face's competency
    - not if it's an IEEE web account issue which should be handled by an IEEE staff member
    - Face-To-Face has the links to provide
    - Eventually, FAQs will be made available
    - As the tool stabilizes, 802 knowledge will prevail to help from within
  - The confidentiality statement was reworded based on former complaint
  - A request has been made to be able to monitor who's in the room to protect against IP theft – a roster mechanism – a possible enhancement will be discussed
  - Basic instructions – there is a 1 page attendee sheet on the Face-To-Face website, which can be printed out and made available at the registration counter if needed
  - C. Sahr is preparing user documentation
- SA Strategic Plan--what is the plan to communicate it to the sponsors? (K.Kenney)
    - Strategic Planning Committee met in September regarding communication
      - Challenge – some things in the plan is confidential to the SA
        - The goal is to have one strategic plan, one public document which will be finalized in December – the language needed to be adjusted and then communicated
    - The Strategic Plan was approved in July, which contained the confidential info which is to be extracted; once approved, slated for December, it will be published
- Ombudsman update (K. Kenney)
    - No activity, no issues
    - Shut down e-mail aliases? No, leave them up for now. Maybe be able to eliminate the 802 oversight reflector
      - K. Kenny to memorialize for 2008 – for EC minutes, report before the end of the year (from the start of the account...2007, 2008-split out) reflecting the items handled
    - K. Kenney to work with B. Labelle on archiving the e-mails received
- Communication Policy {regarding legal matters} (Nikolich)
    - Guidance to staff regarding the subpoenas received-disclosure of compliance-prepared to respond to questions
    - Information is held very closely, therefore it is beneficial for leadership to know what's going on in respect to their committees
    - Implied confidentiality
    - P. Nikolich or B. Grow to bring request to the BOG
    - Anything that's here at 802 is accessible regardless of passwords used to deter “crawlers”
    - Some Chairs feel compelled to inform WG when asked about contents of private areas of websites
    - No action item for staff
- RAC legal issues (Geoff Thompson)
    - In September G. Thompson asked Claire Topp (as per Judy Gorman) what legal protection the RAC had with respect to people that did not use the RAC and handled registration some other way
      - It's not entirely clear that we have any legal remedy
      - Becoming more relevant in applications cropping up that consume multiple addresses
    - K. Kenney to check with Angela Weaver on the status of response from Claire Topp
    - MAC address space lives validly for its lifespan
    - Anyone wanting the presentation from July should ask Angela Weaver

- SA Education Committee Report
  - Mini grants related to 802 – students are interested
  - URLs are easy to navigate
  - 1<sup>st</sup> round of definitions on how to do a tutorial, case study, student application papers, proposals, and a mechanism for review has been defined
  - Currently there are 4 or 5 tutorials and at least 5 or 6 student application papers approved
  - Outreach at the Student Congress, Region 8 – 802 IP was discussed
    - 802 weighted articles brought attention, especially the article D. Law did in the Spectrum Magazine
  - Have a speaker to promote additional activity
  - D. Law, P. Nikolich, S. Mills & one other 802 member are on the SEC
  - P. Nikolich is working on tutorial on an overview of 802
  
- Round table--any other business?
  - None
  
- Adjourned
  
- Action Items
  - Ombudsman feedback – forward issue to IEEE PatCom – K. Kenney to follow-up
  - Correct Karen Kenney's name on July 2008 Minutes & beyond; should be KENNEY not KENNY
  - P. Nikolich to follow-up on list of PSDO issues for T. deCourcelle
  - D. Law to make sure the EC is aware & the ramifications are clear of the Copyright Policy changes – current policy language vs. balloted (new) policy language
  - D. Law to facilitate questions & comments regarding the Copyright Policy changes and take back to SASB
  - K. Kenney to memorialize Ombudsman for 2008 – for EC minutes, report before the end of the year (from the start of the account...2007, 2008-split out) reflecting the items handled
  - K. Kenney to work with B. Labelle on archiving the Ombudsman e-mails received
  - P. Nikolich or B. Grow to bring request to the BOG for a Communication Policy {regarding legal matters} - guidance to staff regarding the subpoenas received-disclosure of compliance-prepared to respond to questions
  - K. Kenney to check with Angela Weaver on the status of response from Claire Topp regarding G. Thompson's inquiry about legal protection the RAC has with respect to people that do not use the RAC and handle registration some other way