

Maintenance TG Minutes

Monday, March 14th

6PM – 8PM

Singapore

Unofficial Minutes: Paul Congdon

1. Patents policy was reviewed. No responses on the call for patents.
2. The slides reviewed are available at:
  - a. <http://www.ieee802.org/1/files/public/docs2011/maint-congdon-kickoff-0311-v1.pdf>
3. The path in the process flow for Errata seems odd. How can the change be technical when by definition Errata are editorial issues from the staff editor. Discuss this with 802.3
  - a. Discussion with David Law indicated that an editorial error causing the need for Errata could have technical implications and technical team may need to evaluate the resolution. This is the intention for that part of the flow
4. We should allow paths to 'reject' from pretty much anywhere. Paul to update the process flow
5. Define a way to document when the 'vehicle' for resolving the maintenance item is decided. Paul to update flow document
6. We decided not to password protect the maintenance web pages
7. Maintenance requests will only be accepted by working group members. The instructions on the web page will need to make this clear
8. The changes to the 802.1 web site were reviewed with the following changes needed
  - a. Fix title of 'date' in the reports to indicate this is the submission date
  - b. Provide instructions on maintenance page that only WG members may submit and there is a cut-off prior to the TG meeting to assure they are addressed. The cut-off time needs to consider scheduling needs for potential participants in the TG meetings.
9. The TG decided that phone conference meetings and/or at interim meetings will be the best time to meet given the limited time available at plenary meetings. Appropriate authorization motions will be needed.