

# Closing Chief Editor's Report P802.3cg draft 2.4

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# Draft 2.4 Comment Review Summary

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- 47 comments reviewed and resolved
- Move to instruct the editors to generate draft 2.5 from draft 2.4 and the closed comments (**MOTION**)
- Move to re-affirm the CSD responses in <https://mentor.ieee.org/802-ec/dcn/18/ec-18-0079-00-ACSD-802-3cg.pdf> and request approval to progress the P802.3cg draft to IEEE 802 LMSC Standards Association ballot (**MOTION**)

# Timeline: Draft 3.0 30-day Initial SA Ballot

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- Announcement of the electronic IEEE 802.3 Working Group initial Standards Association ballot on IEEE P802.3cg (IEEE 802.3cg) Draft Standard for Ethernet Amendment: Physical Layer Specifications and Management Parameters for 10 Mb/s Operation and Associated Power Delivery over a Single Balanced Pair of Conductors anticipated by Monday, **APRIL 8<sup>th</sup>**
- Ballot anticipated to close no later than Wednesday, **MAY 8<sup>th</sup> AOE**
- Comment database with proposed resolutions ready for circulation by Wednesday, **MAY 15<sup>th</sup>**

# The Comment Process

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- Comment instructions will be provided by the Working Group Chair
- **Be sure to use the most UP TO DATE comment tools**
- Annexes at the end of this report contain reference information on:
  - What do the Editors do?
  - Submitting Baseline Proposals
  - The Comment Process
  - Submitting Comments – Task Force Review
  - Style Guidelines



Questions?

Thank you!

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# Annex: What do the Editors do?

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- Editors' responsibilities:
  - Consolidate all approved baselines into the draft
  - Ensure style and format of the draft is consistent with the official IEEE Style Manual (current version: 2014)
  - Make sure text is grammatically correct
- Editors DO NOT:
  - Create text of draft based on bullets from PowerPoint presentations
  - Fill in missing technical details from baselines (any TBDs from baselines will be included in the draft as well)
  - Rewrite or develop text based on proposals

# Annex: Submitting Baseline Proposals

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- Provide Editors with complete baseline materials
  - Editable files in Word or FrameMaker formats shall including all the necessary text, figures, drawings, code, etc.
  - Text formats: Word (.doc(x)), FrameMaker 10 (.fm or .mif)
  - Table data: Excel .xml(x))
  - Drawings / figures: FrameMaker 10 (.fm or .mif) or Visio (.vsd) for simple content copying
- Include all descriptive text
- Ensure that there are no missing technical features or technical conflicts between baselines

# Annex: Comment Process

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- Comments are the formal way to make corrections and changes to the draft
- “Chad’s General Rules” to make comments easier to read (thus easier to resolve):
  - DO copy the text you are commenting against and paste into the comment. This helps immensely if you have a typo in the page or line number.
  - DO cover only one topic per comment. File multiple comments for multiple concepts in the same page/line.
  - DO NOT make a comment and leave the suggested remedy empty. If you know it is a problem, you have an idea of the answer. Share this with the group.
  - DO make crisp comments, minimize 'stream of consciousness' style of writing. Present the facts and the solution.”

# Annex: Comment Process, cont.

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- Please don't give holf sentences or assume the editor knows what you mean in all but the simplest circumstances
  - For example, instead of saying “fix the typo above”, you should say, “change ‘holf sentences’ to ‘half sentences’ on line x of page y”.
- DO NOT use revision markings (e.g., strikethroughs and hyphens) to show changes when using the “comment entry spreadsheet” tool – these marks do not transfer to the Access database

# Annex: Submitting Comments – TF Review

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- Here is a useful helpful overview of the comment tool:  
[http://www.ieee802.org/3/bt/public/nov14/diab\\_01\\_0512.pdf](http://www.ieee802.org/3/bt/public/nov14/diab_01_0512.pdf)
  - Note that the “R” designation really doesn’t have much meaning in task force review, only to underscore how important you think the comment is
- See “Chad’s Rules for Making Comments” for some common sense tips:  
<http://www.ieee802.org/3/bt/public/nov14/Rules%20for%20making%20comments.txt>

# Annex: Style Guidelines

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- Clause 18.2 “Amendments and corrigenda” of the 2014 IEEE-SA Style Manual provides explicit instructions on how to change the text in an existing base standard or an existing amendment
- Refer to [Maguire 3cg 02 0717.pdf](#) for editing examples