IEEE P802.3dm How to Comment on drafts

Natalie Wienckowski

P802.3dm Chair / Chief Editor

IVN Solutions LLC / Ethernovia

December 4, 2025

What do the Editors do?

- Editors' responsibilities:
 - Consolidate all approved baselines into the draft
 - Ensure style and format of the draft is consistent with the official IEEE Style
 Manual (current version: 2014)
 - Make sure text is grammatically correct
- Editors DO NOT:
 - Create text of draft based on bullets from PowerPoint presentations
 - Fill in missing technical details from baselines (any TBDs from baselines will be included in the draft as well)
 - Rewrite or develop text based on proposals

Subclause: If referencing a Figure or Table, the first occurrence. For multiple occurrences, list in Comment Comment: How to Comment Comment Type: CE OTR () ER Use the <u>comment tool</u> E(ditorial) R(equired) T(echnical) T(echnical) R(equired) Suggested Remedy: Use the <u>comment spreadsheet</u> (preferred) **Enter Another Comment** Help Page (?) **FINISH** Task Force Review and Working Group Ballot comment input form Affiliation Surname First name Click on column headers for help Sub-clause Line # **Proposed Change** Must Be Satisfied Page Comment Category

•Do

Comment on any Technical or Editorial error you find.

•Don't

Assume someone else will find the error and comment on it.

Example: Typos can be hard to spot. Always submit a comment on every typo you find, no matter how simple.

Do

Provide presentations that explain your comments.

•Don't

• Put generic statements in the implementation details like, "add a sentence to make the frequency "xxxxx MHz".

When you do this, your comment will receive the response "proposed reject, commenter provides insufficient information for a remedy".

•Do

 Keep your editor happy by writing clear, concise comments with clear and complete instructions for what you want done!

•Don't

Upset your editor by creating more work!

- Do
 - Complete all cells/boxes.
- •Don't
 - Include only partial Information.

See examples of issues on next slides!

- Purpose of Comment Box
 - Explain what the issue is. This may be one word, e.g. "typo", or may be a few sentences explaining what you think is wrong.
- Purpose of Suggested Remedy Box
 - Clearly indicate the text you have an issue with and to what it should be changed. This may
 be a reference to a presentation. If this is the case, the presentation should be sent to the
 Chief Editor by the comment deadline to be used during creation of Responses to the
 comments.
 - The Suggested Remedy should not be a question. This should be a statement of what you want changed.
 - The Suggested Remedy should not include a justification for the change. This belongs in the Comment box.

- Don't put the incorrect text in the "Comment" box and the corrected text in the "Suggested Remedy" box.
- Do put "typo (grammar, etc.)" in the "Comment" box and put your desired change in the "Suggested Remedy" box
 - Change: incorrect text
 - To: correct text
- This makes it clear to all what you are asking to have changed and how.

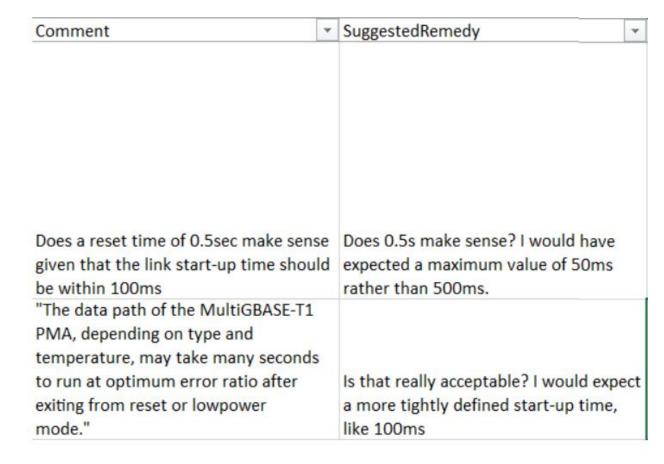
| Comment | ~ | SuggestedRemedy | |
|-------------|---|--|-------|
| of1000 Mb/s | | of 1000 Mb/s | Obvi |
| 64B/65B PCS | | RS-FEC PCS (consistency with 10GBASE-T1) | Not s |
| typo | | change "of1000" to "of 1000" | Excel |

ous

so obvious

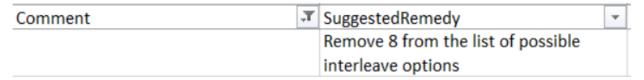
llent!

- Don't use the comment process to ask questions about why something is the way it is in the draft.
- Do
 - Send an email to the reflector with your question.
 - Send an email to someone who is more knowledgeable about the topic or whoever contributed the content to the draft and ask your question.
 - Create a contribution related to your question with information that supports your point of view.
 - Review the contributions that were provided in other meetings related to this topic.



- Don't leave the Suggested Remedy blank.
 - If you don't provide a Suggested Remedy the Editor is not going to create one for you. Editors don't read minds! These comments will be Rejected!
 - If you are pointing out an issue and there are multiple acceptable solutions, list the possible solutions that would satisfy you. The Task Force can then discuss the possible solutions and select one.

- •Don't leave the Comment blank unless the Suggested Remedy clearly indicates the issue and the solution.
 - The issue is clear in this case.



The issue is not clear in this case.

| Comment | ~ | SuggestedRemedy | ~ |
|---------|---|--------------------------------------|-------------|
| | | The PMA Transmit function in the PHY | |
| | | then sends an alert message t | o the link |
| | | partner. The Alert signal is a lo | ow |
| | | frequency PAM2 signal. The A | lert signal |
| | | is then followed by a number | of Wake |
| | | frames. After this short recove | ery time |
| | | the normal operational mode | is |
| | | resumed. | |

- Don't describe multiple issues in a single comment.
 - Standards Association ballot rules prohibit this and this would be an automatic reject of your comment at that stage.
 - We don't want to get into bad commenting habits that have to be broken later.

- •Don't include multiple comments in a single presentation.
 - Standards Association ballot rules prohibit this and this would be an automatic reject of your comment at that stage.
 - We don't want to get into bad commenting habits that have to be broken later.

* If necessary, an individual comment submitted in myBallot may be supplemented by an electronic attachment (file). Such an attachment must relate to a single issue and to a specific line, paragraph, figure, or equation in the balloted draft so that the CRG can address the comment as a single issue.

^{*} From RevCom1217guidelines.pdf

Actionable To-Do

ALL: Look for "hidden" requirements in the text that needs to be restated with a "shall" statement

ALL: Verify yellow highlighted areas in the draft and propose to remove highlight or remove highlight and replace with corrected text

ALL: Look for Editor's Note boxes for items that need additional work.

Editor's Note (to be removed prior to Working Group Ballot):

May need to include a PMD.

Questions?

Thanks!