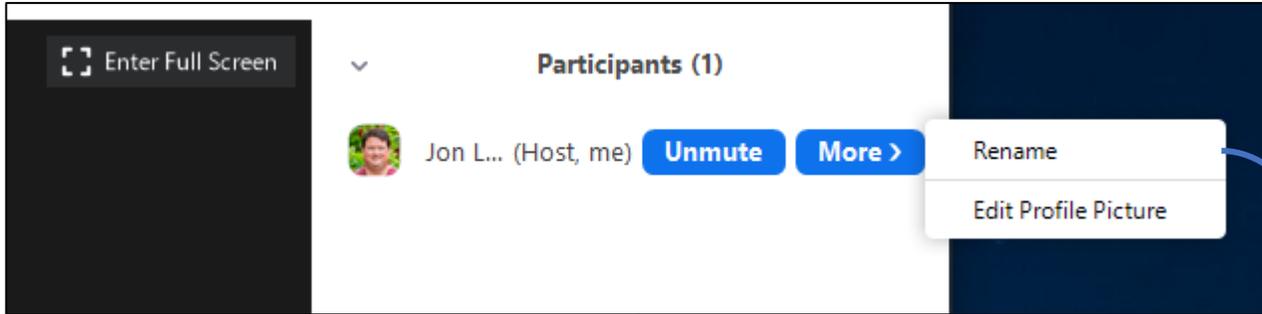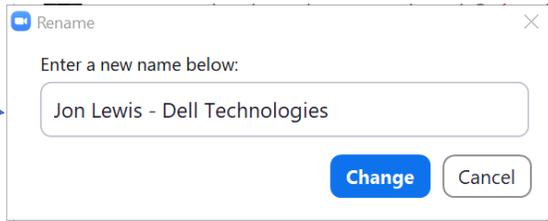# IEEE 802.3 Working Group Zoom Guidelines
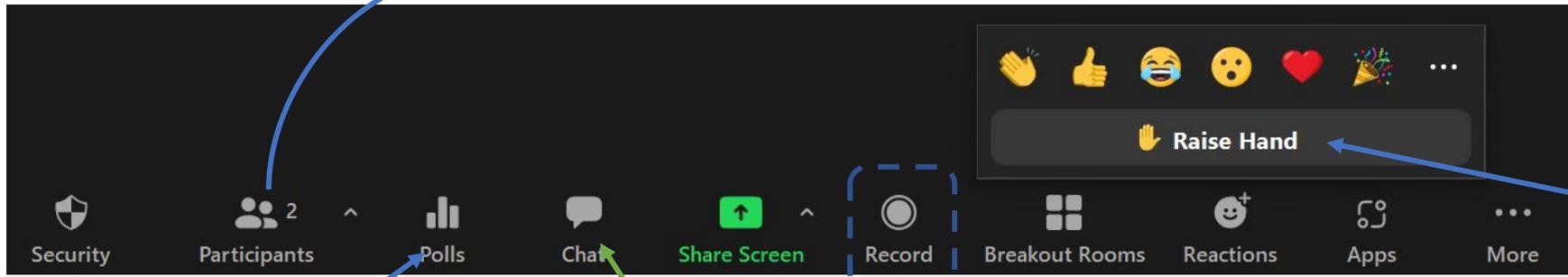
Your name should appear at the top of the list of participants. Hover over your name then select "More" → "Rename"

Modify your screen name to include your affiliation

Select the Participants icon on the zoom toolbar and the participants window will appear.

Select Reactions to show the "Raise Hand" and then to "Lower Hand" after you have been acknowledged. Zoom queues raised hands based on first-come first-served

Polls are available here when active

Participant chat is limited to chat to "Everyone", or to the host / co-hosts

Recording function has been disabled per IEEE 802.3 policy.