The meeting was called to order by Mr. Adam Healey (Chair) at 10:02 am EDT.

With no volunteers to record the minutes, Mr. Healey recorded the minutes.

Refer to: http://www.ieee802.org/3/maint/public/healey_1_0721.pdf for the meeting slides.

**Agenda**

Mr. Healey reviewed the following proposed meeting agenda:

- Review and approve agenda
- Approve minutes
- Guidelines for IEEE-SA Meetings
- IEEE-SA Copyright policy
- Participation in IEEE 802 Meetings
- Attendance procedures
- Consider open maintenance requests
- Standards to ISO/IEC JTC 1/SC 6 for adoption
- Revision plan update
- Future meetings

**Motion #1: Approve the agenda.**

M: M. Hajduczenia  
S: J. Weaver  
Procedural (>50%)  
Passed by unanimous consent at 10:07 am EDT.

Mr. Healey noted that the May 2021 minutes were posted on 27 May 2021.

**Motion #2: Approve the May 2021 minutes**

M: S. Carlson  
S: A. Ran  
Procedural (>50%)  
Passed by unanimous consent at 10:09 am EDT.

**IEEE-SA patent policy**

Mr. Healey displayed the patent policy slides. Mr. Healey made the call for patents at 10:11 am EDT and no one responded.

**IEEE-SA copyright policy**

Mr. Healey advised participants that:

- IEEE SA’s copyright policy is described in Clause 7 of the IEEE SA Standards Board Bylaws and Clause 6.1 of the IEEE SA Standards Board Operations Manual.
- Any material submitted during standards development, whether verbal, recorded, or in written form, is a Contribution and shall comply with the IEEE SA Copyright Policy.

Mr. Healey displayed the IEEE-SA copyright policy.
Participation in IEEE 802 meetings
Mr. Healey displayed the requirements for participation in IEEE 802 meetings.

Attendance procedures
Mr. Healey reminded attendees about the attendance recording mechanisms. The following attendance list is based on attendance recorded by the teleconference meeting tool and the IEEE Attendance Tool https://imat.ieee.org/.

<table>
<thead>
<tr>
<th>Last, First</th>
<th>Affiliation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown, Matthew</td>
<td>Huawei Technologies Canada</td>
</tr>
<tr>
<td>Carlson, Steven</td>
<td>HSD, Robert Bosch GmbH, Ethernovia</td>
</tr>
<tr>
<td>Donahue, Curtis</td>
<td>Rohde &amp; Schwartz</td>
</tr>
<tr>
<td>Glanzner, Martin</td>
<td>SEI Automotive Europe GmbH</td>
</tr>
<tr>
<td>Gruber, Steffen</td>
<td>Pepperl+Fuchs SE</td>
</tr>
<tr>
<td>Grow, Robert</td>
<td>RMG Consulting, KDPOF</td>
</tr>
<tr>
<td>Hajduczenia, Marek</td>
<td>Charter Communications</td>
</tr>
<tr>
<td>Hartmann, Stephan</td>
<td>Siliconally GmbH</td>
</tr>
<tr>
<td>Healey, Adam</td>
<td>Broadcom Inc.</td>
</tr>
<tr>
<td>Huber, Tom</td>
<td>Nokia</td>
</tr>
<tr>
<td>Jonsson, Ragnar</td>
<td>Marvell</td>
</tr>
<tr>
<td>Kabra, Lokesh</td>
<td>Synopsys, Inc.</td>
</tr>
<tr>
<td>Kim, Yongbum</td>
<td>Tenstorrent</td>
</tr>
<tr>
<td>Laubach, Mark</td>
<td>IEEE member / Self Employed</td>
</tr>
<tr>
<td>Law, David</td>
<td>Hewlett Packard Enterprise</td>
</tr>
<tr>
<td>Little, Terrance</td>
<td>Foxconn Electronics Inc.</td>
</tr>
<tr>
<td>Marris, Arthur</td>
<td>Cadence Design Systems, Inc.</td>
</tr>
<tr>
<td>Martino, Kjersti</td>
<td>Inneos</td>
</tr>
<tr>
<td>Mcclellan, Brett</td>
<td>Marvell Semiconductor, Inc.</td>
</tr>
<tr>
<td>Nicholl, Shawn</td>
<td>Xilinx</td>
</tr>
<tr>
<td>Ogura, Ichiro</td>
<td>PETRA</td>
</tr>
<tr>
<td>Peng, Semmy</td>
<td>Huawei Technologies Co., Ltd</td>
</tr>
<tr>
<td>Ran, Adee</td>
<td>Cisco systems</td>
</tr>
<tr>
<td>Slavick, Jeff</td>
<td>Broadcom Inc.</td>
</tr>
<tr>
<td>Souvignier, Tom</td>
<td>Broadcom Corporation</td>
</tr>
<tr>
<td>Thompson, Geoffrey</td>
<td>INDEPENDENT</td>
</tr>
<tr>
<td>Weaver, James</td>
<td>Arista Networks</td>
</tr>
<tr>
<td>Wienckowski, Natalie</td>
<td>General Motors Company</td>
</tr>
</tbody>
</table>

Review status of open revision requests
Mr. Healey reviewed the status of open revision requests. See http://www.ieee802.org/3/maint/requests/open_num.html.

Mr. Healey indicated that no new requests were received since the May 2021 meeting.
Mr. Healey indicated that there are:
- 70 open maintenance requests
- Current status of open requests
  - Approved 0
  - Balloting 0
  - Ready for ballot 67
  - Awaiting clarification 0
  - Errata 0
  - To be categorized 3

Mr. Healey noted that there were no maintenance requests for consideration at this meeting.

**Standards to ISO/IEC JTC 1/SC 6 for adoption**
Mr. Healey noted that IEEE Std 802.3cv-2021, IEEE Std 802.3ct-2021, and IEEE Std 802.3cp-2021 had been published and should be submitted for ratification under the PSDO agreement.

**Motion #3: Submit IEEE Std 802.3cv-2021, IEEE Std 802.3ct-2021, and IEEE Std 802.3cp-2021 to ISO/IEC JTC 1/SC 6 for ratification under the PSDO agreement.**

M: R. Grow  
S: M. Hajduczenia  
Technical (≥75%)  
Passed by unanimous consent at 10:24 am EDT.

**Revision plan update**

Mr. Healey acknowledged the editors for the revision project.

Mr. Healey noted a change between D1.1 and D2.0 to correct a typographical error in the implementation of maintenance request #1366.

**Motion #4: Progress IEEE P802.3/D2.0 to Working Group ballot.**

M: G. Thompson  
S: M. Hajduczenia  
Technical (≥75%)  
Passed by unanimous consent at 10:38 am EDT.


**Future meetings**
Mr. Healey noted that future meetings would be announced on the Maintenance Task Force reflector.

**Adjournment**
Mr. Healey observed that there was no further business and adjourned the meeting.

Adjourned at 10:42 am EDT on 19 July 2021