

IEEE 802.3 Rules Closing Report

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Maintenance of Operations Manual (1/3)

- Procedure defined in the operations manual (see 2.7)
- Proposed changes must be received no later than the night before the WG opening plenary.
- Proposed improvements shall be in written form and should include:
 - a) The purpose, objective, or problem the proposed change is intended to address.
 - b) The specific text of the rule change and the rationale for the chosen text.
- If there are any proposed changes a meeting will be held to discuss the changes.

Maintenance of Operations Manual (2/3)

- Proposed changes shall be made available for pre-view by the membership by the Monday prior to the next plenary week.
- Announcement will be made at that WG opening plenary that a vote will be taken on the changes at the WG closing plenary.

Maintenance of Operations Manual (3/3)

- The operations manual can be changed by either:
 - a) A minimum 75% approval of the sum of attending WG voting members voting "Approve" or "Do Not Approve" taken at the WG closing plenary.
 - b) An affirmative WG letter ballot (see 2.6.2). A greater than 50% approval of the sum of attending WG voting members voting "Approve" or "Do Not Approve" is required for a change to be sent out for a WG letter ballot.

Proposed change 1-11/25

- The purpose, objective, or problem the proposed change is intended to address and the rationale for the chosen text.

An IEEE 802.3 TF requires an individual to bootstrap the activity until a TF Chair is confirmed. For instance, this individual must issue the meeting notice and set the agenda for the meeting where the TF confirms an individual as the TF Chair. Currently, the individual appointed by the WG Chair to serve as the TF Chair serves as the 'acting' TF Chair until confirmed as the TF Chair. This change formally documents this practice that we have followed for years and names the role “TF Chair Pro Tem”.

This change also formally documents and differentiates the practice of the TF Chair appointing another individual to serve as the TF Chair during a meeting and the WG Chair appointing an acting TF Chair when the TF Chair cannot chair a meeting or is unavailable for a period of time.

Proposed change 1-11/25, continued

- The specific text of the rule change.

3.2 Chair

The TF is led by a TF Chair. A TF Chair~~s~~ shall be appointed by the WG chair and confirmed by a TF motion that is approved by a minimum 75% majority. [Once appointed by the WG Chair, the individual shall serve as the TF Chair Pro Tem, holding full authority and responsibilities of the TF Chair until formally confirmed by a motion of the TF.](#)

There may be a TF Vice-Chair. A TF Vice-Chair carries out the TF Chair's duties if the TF Chair is temporarily unable to do so or chooses to delegate specific duties. A TF Vice-Chair~~s~~ shall be appointed by the WG Chair and confirmed by a TF motion that is approved by a minimum 75% majority. [Once appointed by the WG Chair, the individual shall serve as the TF Vice-Chair Pro Tem, holding full authority and responsibilities of the TF Vice-Chair until formally confirmed by a motion of the TF.](#)

[If the TF Chair is unable to carry out the TF Chair's duties for a period of time, and there is no TF Vice-Chair, or if the TF Vice-Chair is unable to carry out the TF Chair's duties in this situation, then the WG Chair shall appoint an individual to serve as the acting TF Chair.](#)

[In situations where the TF Chair is temporarily unable to carry out the TF Chair's duties for a short period of time \(e.g., needs to step out of the meeting or participate in a technical discussion\), and there is no TF Vice-Chair, or if the TF Vice-Chair is unable to carry out the TF Chair's duties in this situation, the TF Chair may temporarily appoint an individual to Chair the meeting.](#)

Motion

- Approve the proposed IEEE 802.3 rules change 1-11/25 without a 30-day WG letter ballot.
 - M: A. Healey S:
 - $\geq 75\%$ (by rule)