

# Rules Change 1-07/98

## 19 3.3.2 Meetings and Participation

20 All TF meetings are open to members and observers. Attention is however drawn to the registration  
21 requirements for all members and observers attending the 802 Plenary where TF meetings also occur. If  
22 the TF Chair has decided to institute membership rules only TF members have the right to participate in  
23 the discussions. In this case, the TF chair may grant observers the privilege of participating in discussions.

24 A TF will normally meet during the week of the P802 LMSC plenary. The WG Chair determines, taking  
25 into account TF status, if this plenary week TF meeting is not required. Depending on the work load,  
26 interim TF meetings can be held between the P802 LMSC plenarys as often as required and agreed to by  
27 the TF membership. A meeting notice and agenda must be distributed to all WG 802.3 members and  
28 observers at least 30 days prior to any meeting. This notice will include as a minimum the date, time,  
29 location, host, hotel details, travel details if necessary and a stated purpose. TF meetings that are less than  
30 two days in duration or that take place adjunct to and co-located with the Plenary meeting do not count  
31 towards 802.3 WG voting rights.

Change:-

"A meeting notice and agenda must be distributed to all WG 802.3 members and observers at least 30 days prior to any meeting. This ..."

To:-

"A meeting notice and outline agenda shall be made available 30 days prior to any meeting. In addition this notice and agenda shall be sent to the email list of all active participants (voters, observers, liaisons and LMSC Executive Committee). This ..."

# Rational for Revision

This rule change is intended to exploit the electronic notice and document distribution capabilities that have been and are being used successfully by the Working Group and its Task Forces. It would allow notice requirements to be met by posting on the 802.3 web site and an email to the 802.3 reflector.