

# Approved change 1-11/25

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- The purpose, objective, or problem the proposed change is intended to address and the rationale for the chosen text.

An IEEE 802.3 TF requires an individual to bootstrap the activity until a TF Chair is confirmed. For instance, this individual must issue the meeting notice and set the agenda for the meeting where the TF confirms an individual as the TF Chair. Currently, the individual appointed by the WG Chair to serve as the TF Chair serves as the 'acting' TF Chair until confirmed as the TF Chair. This change formally documents this practice that we have followed for years and names the role “TF Chair Pro Tem”.

This change also formally documents and differentiates the practice of the TF Chair appointing another individual to serve as the TF Chair during a meeting and the WG Chair appointing an acting TF Chair when the TF Chair cannot chair a meeting or is unavailable for a period of time.

# Approved change 1-11/25, continued

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- The specific text of the rule change.

## 3.2 Chair

The TF is led by a TF Chair. A TF Chair~~s~~ shall be appointed by the WG chair and confirmed by a TF motion that is approved by a minimum 75% majority. [Once appointed by the WG Chair, the individual shall serve as the TF Chair Pro Tem, holding full authority and responsibilities of the TF Chair until formally confirmed by a motion of the TF.](#)

There may be a TF Vice-Chair. A TF Vice-Chair carries out the TF Chair's duties if the TF Chair is temporarily unable to do so or chooses to delegate specific duties. A TF Vice-Chair~~s~~ shall be appointed by the WG Chair and confirmed by a TF motion that is approved by a minimum 75% majority. [Once appointed by the WG Chair, the individual shall serve as the TF Vice-Chair Pro Tem, holding full authority and responsibilities of the TF Vice-Chair until formally confirmed by a motion of the TF.](#)

[If the TF Chair is unable to carry out the TF Chair's duties for a period of time, and there is no TF Vice-Chair, or if the TF Vice-Chair is unable to carry out the TF Chair's duties in this situation, then the WG Chair shall appoint an individual to serve as the acting TF Chair.](#)

[In situations where the TF Chair is temporarily unable to carry out the TF Chair's duties for a short period of time \(e.g., needs to step out of the meeting or participate in a technical discussion\), and there is no TF Vice-Chair, or if the TF Vice-Chair is unable to carry out the TF Chair's duties in this situation, the TF Chair may temporarily appoint an individual to Chair the meeting.](#)